Executive Committee Meeting Agenda
Wednesday, February 11, 2026
2:00pm – 3:00pm

To Join Zoom Meeting from your computer/laptop or tablet
https://us02web.zoom.us/j/86135480889?pwd=rWHcAAL2rlWt8zX9oTbMaDAMTkOQ3s.1

To join via Cell Phone/Telephone:

Dial (929) 205-6099   Meeting ID: 861 3548 0889   Password: 565598

2:00PM	1.	Moment of Silence
	2.	Welcome and Introductions
	3.	Co-Chair Announcements – HRSA project officer call on February 17, 2026 at 10AM
2:05PM	4.	Approval of the January 14, 2025 meeting minutes
2:10PM	5.	Planning Council Committee Reports

- Quality Improvement Strategic Planning & Assessment Committee (QISPA)
- Membership/Finance Committee (MF)

2:20PM	6.	Recipient's Office Report
2:30PM	7.	New/Old Business

- Review Planning Council Budget
- Review Planning Council Agenda
- Set The Agenda for the March Meeting Along with an Allocated Timeframe for Each Agenda Item.
- Review GY26 Planning Council Activity Timeline for New Grant Year
- Parking Lot Items: There are none

2:55PM	8.	Announcements
3:00PM	9.	Adjournment

MARCH MEETINGS
- Quality Improvement Strategic Planning & Assessment Committee – Thursday, March 5th, 9:30am – 12:00pm
- Executive Committee – Wednesday, March 11th, 2:00pm – 3:00pm
- Membership/Finance Committee - Friday, March 13th, 10:30 am – 11:30am
- Planning Council – Friday, March 13th , 12:00pm – 2:00pm

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Meetings are open to the public, including representatives from the media and the press. Public Participants may express their opinions during three segments of the monthly meetings: during Public Comment Sections and Announcements. All meetings are digitally recorded for the accuracy of the information presented per the Planning Council's Digital Recording Policy.

COLLABORATIVE RESEARCH

Executive Committee Meeting Notes

Minutes Meeting Date: Wednesday, January 14, 2026
Start Time: 2:05pm
End Time: 2: 32pm
Location: Zoom Teleconference
Presiding Chair: Chris Cole
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of the September 10, 2025 Executive Committee Meeting Minutes.

(1.0) Moment of Silence
Chris called the meeting to order at 2:05pm. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction
Chris welcomed everyone and reminded everyone to adhere to the federal regulations and Planning Council guidelines when entering into discussions. She also conducted a round of brief introductions.

(3.0) Co-Chair Announcements
There were none.

There was a discussion about the application received where the individual would, if approved, fill the HRSA mandated category of 'hospital/healthcare planning agency'. We received confirmation from our project officer that this individual would meet the criteria for that representation.

(4.0) Approval of September 10, 2025, Meeting Minutes
Roberta Stewart made a motion to approve the September 10, 2025 meeting minutes and Christopher Johns seconded the motion.

For (3) Cole, Johns, Namias
Against (0)
Abstain (1) Montgomery

(5.0) Planning Council Committee Reports
Quality Improvement and Strategic Planning Committee (QISPA)
Mitchell gave the following report:
Here is a summary of our meeting that was held on January 8, 2026:
1. We voted on and approved the minutes from September 10, 2025.
2. We also reviewed the Planning Council Activity Timeline (PCAT). This tells us what activities the committee is responsible for completing each month. All activities are right on target.
3. We reviewed the needs assessment survey questions that Dorothy provided based on information from all our previous needs assessment questions and updates were made that will be sent back to her for a final review.
4. We reviewed and discussed the current service standards. Ella came with recommendations from their site visit with Health Access and suggested we add the performance measures of all funded standards to the end of the current standards for reference for all providers. Staff also reviewed them for appropriate

language, and these were reviewed as well. We'll review these one last time at the February meeting for a vote.

5. We heard an update on the Integrated HIV Prevention and Care Plan.
6. We discussed datasets for the GY27 Priority Setting and Resource Allocation Process and anticipate that the new needs assessment will replace some if not all of the datasets we've used in the past years.
7. We reviewed the PCAT for GY26 and it was decided that no updates were needed at this time.
8. Our next meeting will be on February 5, 2026.

<u>Membership/Finance Committee (M/F)</u>
Christopher gave an overall summary of what is coming up for the M/F committee. This included reviewing a new Planning Council application, the upcoming training on 'Cultural Bias and it's impact on Ryan White Planning Council Work'.

(6.0)   Recipient's Office Report

There was no report this month.

(7.0)   New/Old Business

- **Review Planning Council Support Budget**
  Staff shared the support budget through December 2025. All spending is on track for the 12-month contract.

- **Review Planning Council Agenda**
  We reviewed the Planning Council agenda for Friday, January 16, 2026 and everything looks good.

- **Parking Lot Items**
  There are none.

- **Announcements**
  Several attendees the most recent report of funding cuts to substance abuse and mental health services administration grants that will affect the population we serve.

- **Adjournment –** 2:32pm

Attendance Record - 2026

	Council Member	Jan	Feb	Mar	Apr	May	June	Sep	Oct	Nov
1	***Chris Cole PC Co-Chair***	X								
2	Gloria McNeil (MF Co-Chair)	A								
3	Christopher Johns (MF Co-Chair)	X								
4	Joanne Montgomery (SPA Co-Chair)	X								
5	Mitchell Namias (SPA Co-Chair)	X								
6	Anthony Santella (QI Co-Chair)	A								
7	***Roberta Stewart PC Co-Chair***	X								
	Ryan White Office	A								
	Planning Council Staff	X								
	% of Committee present:	71%								