

Membership/Finance Meeting Minutes

Meeting Date: Friday, September 13, 2024
Start Time: 10:30 am
End Time: 11:42am
Location: Burroughs Community Center & Zoom Teleconference
Presiding Chair: Rich Radocchia
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from the June 14, 2024 meeting.

(1.0) Moment of Silence

Rich Radocchia called the meeting to order at 10:30am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

Rich introduced himself and his role as co-chair. All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none

(4.0) Approval of the June 14, 2024, 2024, meeting minutes

A motion to approve the June 14, 2024, meeting minutes was made by Chris Cole and seconded by Clara Johnson.

For: (8) Ardila, Bigby, Johns, Johnson, McNeil, Namias, Radocchia, Ricciardelli

Against: (0)

Abstain: (4) Chaux, Cole, McCullough, Weeks

(5.0) New Business/Old Business

a. Review the Membership/Finance Committee Activity Timeline

We reviewed the current PCAT for Membership/Finance and all activities are right on target.

b. Review Planning Council Meeting Feedback from June 14, 2024 and both PSRA Meetings

There were concerns attendees dominating the meeting and being dismissive and rude. We discussed this and will continue to work towards an environment where everyone feels safe and comfortable.

c. Assist with the Membership Recruitment Campaign

This is going very well. Rich and Gigi have been working on recruiting new members.

d. Review Planning Council Membership

We have new applications to review.

Chris Cole made a motion to go into executive session and Clara Johnson seconded it.

For: (12) Ardila, Bigby, Chaux, Cole, Johns, Johnson, McCullough, McNeil, Namias, Radocchia, Ricciardelli, Weeks

Against: (0)

Abstain: (0)

Mitchell Namias made a motion come out of into executive session and Gloria McNeil seconded it.

For: (12) Ardila, Bigby, Chaux, Cole, Johns, Johnson, McCullough, McNeil, Namias, Radocchia, Ricciardelli, Weeks

Against: (0)

Abstain: (0)

It was decided to invite the new applicant into the application process.

Chris Cole made a motion to approve the Planning Council applications of Latonya McNair and Ruth Pennacchia who have both completed their attendance requirements.

For: (12) Ardila, Bigby, Chaux, Cole, Johns, Johnson, McCullough, McNeil, Namias, Radocchia, Ricciardelli, Weeks

Against: (0)

Abstain: (0)

e. **Review Planning Council Member Attendance**

Staff reviewed the attendance of all Planning Council members.

f. **Review PC Membership for Federal reflectiveness mandate**

We currently have 18 Planning Council members, and we are missing representation in 3 mandated categories and the Planning Council is working on filling these positions. Staff explained the status of each missing category. Staff along with Planning Council members will reach out to individuals hoping to make some connections in filling these areas. We now have an application for a representative of the State Medicaid Agency

g. **Determine Planning Council Trainings**

- October – An interactive new member orientation training.

(7.0) Recipient's Report

Lakeisha presented the expenditures from March – May and they are on target.

(8.0) Parking Lot Items

none

(8.0) Announcements

There were none.

(9.0) Adjournment

The meeting adjourned at 11:19AM

Gigi Chaux & Richard Radocchia, Co-Chairs

Membership Finance Committee Attendance Record – 2024

	Council Member	Jan	Feb	Mar	April	May	June	Sept	Oct	Nov
1.	Inthiany Ardila	X	X	X	X	A	X	X		
2.	Maria Bigby	-	-	-	-	-	X	X		
3.	Marco Castro	X	X	X	X	X	A	A		
4.	Gigi Chaux, Co-Chair	X	X	X	X	X	A	X		
5.	<i>Chris Cole PC Co-Chair</i>	X	A	A	X	X	A	X		
6.	Brian Datcher	X	X	X	X	A	X	A		
7.	Libra Davis	-	-	-	-	-	X	A		
8.	Christopher Johns	X	X	X	X	X	X	X		
9.	Clara Johnson	A	X	X	X	A	X	X		
10.	Doris McCullough	-	-	-	-	-	A	X		
11.	Gloria McNeil	X	X	X	X	X	X	X		
12.	Joanne Montgomery	X	X	A	A	A	A	A		
13.	Mitchell Namias	X	X	X	X	X	X	X		
14.	Richard Radocchia, Co-Chair	A	X	X	X	X	X	X		
15.	Carmella Ricciardelli	A	X	X	X	X	X	X		
16.	Anthony Santella	A	A	A	A	X	X	A		
17.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	X	X	X	A		
18.	Lisa Weeks	A	A	X	X	A	A	X		
	Ryan White Office	X	X	X	X	X	X	X		
	Planning Council Staff	X	X	X	X	X	X	X		
	% of Council present:	56%	72%	67%	72%	56%	67%	67%		

Guests: Sofia Swaby, Jean Brown, Nitza Agosto, Angie Matthis, Afrika Hinds, Latonya McNair, Jeremie Burdick

Ryan White Planning Council Membership Reflectiveness

New Haven and Fairfield Counties

Planning Council Composition as of October 1, 2024

# of Planning Council Members	20									
Representation Requirements										
1. Health-care providers, including federally qualified health centers			X							
2. Community-based organizations serving affected populations and AIDS-service organizations			X							
3. Soc.-service providers, inc. housing and homeless-services providers			X							
4. Mental-health providers			X							
5. Substance-abuse providers			X							
6. Local public health agencies										
7. Hospital planning agencies or health-care planning agencies										
8. Affected communities, including individuals with HIV disease or AIDS, and historically under-served groups and subpopulations			X							
9. Non-elected community leaders			X							
10. State Medicaid agency										
11. State agency administering the Part B program			X							
12. RWTMA grantees under Part C			X							
13. RWTMA grantees under section 2671 (including Part D)			X							
14. Grantees under other Federal HIV programs, including HIV-Prevention Programs			X							
15. Formerly incarcerated PLWH/A or their representatives			X							
16. PLWH/A with Hepatitis C Co-Infection			X							
NHFF Profile*										
Gender	Target	PC	Non-Conflicted HIV Status		Target	PC	HIV Status	Target	PC	
Men	63%	35%		Current	> 33%	50%	Positive	33%	65%	
Women	37%	65%					Negative	NA	35%	
Members by Region	Target**	PC	Race/Ethnicity		Target	PC	Risk	Target	PC	
1, New Haven	34%	40%		Black	38%	45%	IDU	25%	7%	
2, Waterbury	20%	10%		Hispanic	32%	30%	MSM	31%	36%	
3, Bridgeport	25%	20%		White	27%	25%	MSM/IDU	2%	0%	
4, Stam./Norw.	16%	15%		Other	3%	0%	Hetero	32%	36%	
5, Danbury	5%	5%		Note: "Other" race includes Asian, American Indian, Alaskan Native, American Indian, Alaskan Native, Pacific Islander and mutli-racial.			Pedi/Other	2%	0%	
Out of EMA	0%	10%					Other	8%	21%	
Unidentified	0%	0%								
*Target percentage information provided by CTDPH website "NH EMA PLWHIV/AIDS by Risk, Sex, Race, and Age Group as of 12/31/20"										

Gigi Chaux & Richard Radocchia, Co-Chairs

Planning Council Attendance											
#	Council Member	Jan	Feb	March	April	May	June	Sept	Oct	Nov	Absences
1	Inthiany Ardila	X	X	X	X	A	X	X			1
2	Maria Bigby	-	-	-	-	-	X	X			0
3	Marco Castro	X	X	X	X	X	A	A			2
4	Gigi Chaux	X	X	X	A	X	A	X			2
5	Christopher Cole	X	A	X	X	X	A	X			2
6	Brian Datcher	X	X	X	X	A	X	X			1
7	Libra Davis	-	-	-	-	-	A	X			1
8	Christopher Johns	X	X	X	X	X	X	X			0
9	Clara Johnson	X	X	X	X	A	X	X			1
10	Doris McCullough	-	-	-	-	-	A	X			1
11	Gloria McNeil	X	X	X	X	X	X	X			0
12	Joanne Montgomery	X	X	X	X	X	X	X			0
13	Mitchell Namias	X	X	X	X	X	X	X			0
14	Richard Radocchia	A	X	X	X	X	X	X			1
15	Carmella Ricciardelli	X	X	X	X	X	X	X			0
16	Anthony Santella	X	X	X	A	X	X	A			2
17	Roberta Stewart	X	X	X	X	X	X	A			1
18	Lisa Weeks	A	A	X	X	A	A	X			4

Executive Committee Attendance											
Council Member	Jan	Feb	March	April	May	June	Sept	Oct	Nov	Absences	
Gigi Chaux (MF)	X	X	X	X	X	X	A			1	
Chris Cole (Council Co-Chair)	X	A	X	A	X	X	A			3	
Joanne Montgomery (SPA)	X	X	X	X	A	X	X			1	
Mitchell Namias (SP)	X	A	A	X	A	A	X			4	
Rich Radocchia (MF)	A	X	X	X	X	X	X			1	
Anthony Santella (QI)	X	X	X	X	X	X	X			0	
Roberta Stewart (Council Co-Chair)	X	X	X	X	X	X	X			0	

Gigi Chaux & Richard Radocchia, Co-Chairs

#	Council Member	Jan	Feb	Mar	April	May	June	Sept	Oct	Nov	Absences
1	Inthiany Ardila	QISPA; MF	QISPA; MF	QISPA; MF	QISPA; MF	QISPA	QISPA; MF	QISPA; MF			0
2	Maria Bigby	-	-	-	-	-	MF	MF			0
3	Marco Castro	MF	MF	MF	MF	MF	MF	ABSENT			1
4	Gigi Chaux	QISPA; MF	QISPA; MF	QISPA; MF	QISPA; MF	QISPA; MF	QISPA	QISPA			0
5	Christopher Cole	QISPA; MF	QISPA	QISPA; MF	QISPA; MF	QISPA; MF	QISPA	QISPA			0
6	Brian Datcher	QISPA; MF	MF	QISPA; MF	QISPA; MF	ABSENT	QISPA; MF	QISPA			1
7	Libra Davis	-	-	-	-	-	QISPA	QISPA			0
8	Christopher Johns	MF	MF	MF	MF	MF	MF	MF			0
9	Clara Johnson	ABSENT	MF	MF	MF	ABSENT	MF	MF			2
10	Doris McCullough	-	-	-	-	-	ABSENT	MF			1
11	Gloria McNeil	QISPA; MF	QISPA; MF	QISPA; MF	QISPA; MF	QISPA; MF	QISPA; MF	QISPA; MF			0
12	Joanne Montgomery	QISPA; MF	QISPA; MF	QISPA	MF	QISPA	QISPA; MF	ABSENT			1
13	Mitchell Namias	QISPA; MF	QISPA; MF	QISPA; MF	QISPA; MF	QISPA; MF	QISPA; MF	QISPA; MF			0
14	Richard Radocchia	QISPA	QISPA; MF	QISPA; MF	QISPA; MF	QISPA; MF	MF	QISPA; MF			0
15	Carmella Ricciardelli	ABSENT	QISPA; MF	QISPA; MF	QISPA; MF	QISPA; MF	QISPA; MF	MF			1
16	Anthony Santella	QISPA; MF	QISPA	QISPA	QISPA	QISPA	MF	ABSENT			1
17	Roberta Stewart	QISPA; MF	QISPA; MF	QISPA; MF	QISPA; MF	QISPA; MF	QISPA; MF	QISPA			0
18	Lisa Weeks	ABSENT	ABSENT	MF	MF	ABSENT	ABSENT	MF			4

QISPA: Quality Improvement Strategic Planning & Assessment Committee | M/F: Membership/Finance Committee