



Gloria McNeil & Christopher Johns, Co-Chairs

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## Membership/Finance Committee Agenda

Friday, February 13, 2026

10:30 am – 11:30 am

*Burroughs Community Center, 2470 Fairfield Ave, Bridgeport, CT, 06605*

### To Join Zoom Meeting from your computer/laptop or tablet

<https://us02web.zoom.us/j/85004456086?pwd=kzIryLdpwOto8Z0S5p0CfanYGg4Grs.1>

### To join via Cell Phone/Telephone:

Dial (929) 205-6099

Meeting ID: 850 0445 6086

Password: 898540

10:30AM 1. Moment of Silence

- 2. Welcome and Introductions
- 3. Co-Chair Announcements

10:40AM 4. Approval of the January 16, 2026 meeting minutes

10:45AM 5. New/Old Business

- Review the Membership/Finance Committee Activity Timeline
- Review Planning Council Feedback of the January 16, 2026 Planning Council Meeting.
- Analyze Planning Council Membership for Federal reflectiveness mandate.
- Manage Membership Application Process
- Assist with Membership Recruitment Campaign
- Determine Future Planning Council Trainings
  - a. February - Parliamentary Procedures/Roberts Rules of Order
- Re-Evaluate Planning Council Members Status
- Review GY26 Planning Council Activity Timeline for New Grant Year
- Set the Agenda for the March meeting along with an allocated timeframe for each agenda item.

11:15AM • Recipient's Office Report – Review Expenditures by Service Category

11:20AM 6. Parking Lot Items –

- Consumer Advisory Committee

11:25AM 7. Announcements

11:30AM 8. Adjournment

### **MARCH MEETINGS**

- Quality Improvement Strategic Planning & Assessment Committee – Thursday, March 5<sup>th</sup>, 9:30am – 12:00pm
- Executive Committee – Wednesday, March 11<sup>th</sup>, 2:00pm – 3:00pm
- Membership/Finance Committee - Friday, March 13<sup>th</sup>, 10:30 am – 11:30am
- Planning Council – Friday, March 13th , 12:00pm – 2:00pm

[www.nhffryanwhitehivaidscare.org](http://www.nhffryanwhitehivaidscare.org)

Meetings are open to the public, including representatives from the media and the press. Public Participants may express their opinions during three segments of the monthly meetings: during Public Comment Sections and Announcements. All meetings are digitally recorded for the accuracy of the information presented per the Planning Council's Digital Recording Policy.

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## Membership/Finance Meeting

**Minutes Meeting Date:** Friday, January 16, 2026

**Start Time:** 10:30 am

**End Time:** 11:19 am

**Location:** Zoom Teleconference & Burroughs Community Center

**Presiding Chair:** Gloria McNeil, Christopher Johns

**Recorder:** Thomas Rodriguez Schucker

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### Summary of Committee Business Votes

- Approval of Minutes of the November 14, 2025 meeting.

#### **(1.0) Moment of Silence**

Gloria called the meeting to order at 10:30am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

#### **(2.0) Welcome and Introduction**

Gloria introduced herself and her role as co-chair. All participants introduced themselves.

#### **(3.0) Co-Chair Announcements**

There were none

#### **(4.0) Approval of November 14, 2025, meeting minutes**

A motion to approve November 14, 2025, meeting minutes was made by Chris Cole and seconded by Libra Davis.

**For:** (9) Ardila, Bigby, Burdick, Cole, Geter, Johns, McNair, Pennacchia, Walton

**Against:** (0)

**Abstain:** (2) McNeil, Pennacchia

#### **(5.0) New Business/Old Business**

##### **a. Review the Membership/Finance Committee Planning Council Activity Timeline (PCAT)**

We reviewed the current PCAT for Membership/Finance and all activities are right on target.

##### **b. Review the Membership/Finance Committee Planning Council Activity Timeline for GY2026**

We reviewed the current Membership/Finance PCAT for GY2026 and an update was made to the task, 'Compile Carryover Request Supporting Documentation' to 'Review Carryover Request Supporting Documentation' since the responsibility of this is now solely with the recipient's office. This update was made.

##### **c. Review Planning Council Meeting Feedback from November 14, 2025**

Feedback overall was very good and there were no outstanding issues or concerns.

##### **d. Assist with the Membership Recruitment Campaign**

There is currently one new application that was reviewed and guidance was received from the Project Officer so that the applicant would fit into our vacant HRSA mandated category for hospital/healthcare planning agencies. It was decided to move this applicant into the PC membership process.

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e. **Review PC Membership for Federal reflectiveness mandate**

We currently have 18 Planning Council members, and we are missing representation in 1 mandated category and the Planning Council is working on filling this position. This position may be filled by the application that was reviewed today. There was a conversation regarding the way that HRSA collects data regarding reflectiveness and working on inviting more members of the clergy to Planning Council meetings.

f. **Determine Planning Council Trainings**

February – Parliamentary Procedures/Robert’s Rules of Order

g. **Recipient’s Office Report**

Ella announced that the project office call will take place on Tuesday, January 20<sup>th</sup> and asked support staff to update the PO report by Monday. She also said that the EMA-wide care continuum meeting on 1/27 and will review all expenditures with the providers who attend. Ella’s last day will be Friday, 1/23 and she will return in April.

**(7.0) Parking Lot Items**

Consumer Advisory Committee Discussion – staff presented a starting point for the structure of this potential new committee, and this was reviewed. It was determined that the structure presented would not work for goal of what this committee would be. It was decided that staff will coordinate a meeting to happen within the next 2 weeks to discuss details about this more.

**(8.0) Announcements**

There were none.

**(9.0) Adjournment**

The meeting adjourned at 11:19AM

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Membership Finance Committee Attendance Record – 2025

	Council Member	Jan	Feb	Mar	April	May	June	Sept	Oct	Nov
1.	Inthiany Ardila	X								
2.	Maria Bigby	X								
3.	Jeremie Burdick	X								
4.	<i>Chris Cole PC Co-Chair</i>	X								
5.	Brian Datcher	X								
6.	Libra Davis	X								
7.	Kasima Geter	X								
8.	<b>Christopher Johns (Co-Chair)</b>	X								
9.	LaTonya McNair	X								
10.	<b>Gloria McNeil (Co-Chair)</b>	X								
11.	Joanne Montgomery	A								
12.	Mitchell Namias	A								
13.	Ruth Pennacchia	X								
14.	Richard Radocchia	A								
15.	Eddy Rodriguez	A								
16.	Anthony Santella	A								
17.	<i>Roberta Stewart PC Co-Chair</i>	A								
18.	Sophie Walton	X								
	Ryan White Office	X								
	Planning Council Staff	X								
	% of Council present:	67%								

Guests: Sofia Swaby, Nizza Agosto

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Ryan White Planning Council Membership Reflectiveness

New Haven and Fairfield Counties

**Planning Council Composition as of February 1, 2026**

# of Planning Council Members	18								
<b>Representation Requirements</b>									
1. Health-care providers, including federally qualified health centers	X								
2. Community-based organizations serving affected populations and AIDS-service organizations	X								
3. Soc.-service providers, inc. housing and homeless-services providers	X								
4. Mental-health providers	X								
5. Substance-abuse providers	X								
6. Local public health agencies	X								
7. Hospital planning agencies or health-care planning agencies	-								
8. Affected communities, including individuals with HIV disease or AIDS, and historically under-served groups and subpopulations	X								
9. Non-elected community leaders	X								
10. State Medicaid agency	X								
11. State agency administering the Part B program	X								
12. RWTMA grantees under Part C	X								
13. RWTMA grantees under section 2671 (including Part D)	X								
14. Grantees under other Federal HIV programs, including HIV-Prevention Programs	X								
15. Formerly incarcerated PLWH/A or their representatives	X								
16. PLWH/A with Hepatitis C Co-Infection	X								
<b>NHFF Profile*</b>									
Gender	Target	PC	<b>Non-Conflicted HIV Status</b>		Target	PC	<b>HIV Status</b>	Target	PC
Men	66%	33%		Current	> 33%	33.33%	Positive	33%	44%
Women	34%	67%					Negative	NA	56%
<b>Members by Region</b>	Target**	PC		<b>Race/ Ethnicity</b>	Target	PC	<b>Risk</b>	Target	PC
1. New Haven	35%	39%		Black	37%	44%	IDU	21%	14%
2. Waterbury	21%	22%		Hispanic	35%	23%	MSM	34%	43%
3. Bridgeport	23%	17%		White	25%	33%	MSM/IDU	2%	0%
4. Stam./Norw.	15%	11%		Other	3%	0%	Hetero	30%	43%
5. Danbury	6%	5%		Note: "Other" race includes Asian, American Indian, Alaskan Native, American Indian, Alaskan Native, Pacific Islander and multi-racial.				Other	13% 0%
Out of EMA	0%	11%							
Unidentified	0%	0%							

\*Target percentage information provided by CTDPH website "NH EMA PLWHIV/AIDS by Risk, Sex, Race, and Age Group as of 12/31/23"

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Planning Council Attendance			Jan	Feb	March	April	May	June	Sept	Oct	Nov	Absences
#	Council Member											
1.	Inthiany Ardila	X										0
2.	Maria Bigby	X										0
3.	Jeremie Burdick	X										0
4.	Christopher Cole	X										0
5.	Brian Datcher	X										0
6.	Libra Davis	X										0
7.	Kasima Geter	X										0
8.	Christopher Johns	X										0
9.	LaTonya McNair	X										0
10.	Gloria McNeil	X										0
11.	Joanne Montgomery	X										0
12.	Mitchell Namias	X										0
13.	Ruth Pennacchia	X										0
14.	Richard Radocchia	A										1
15.	Eddy Rodriguez	A										1
16.	Anthony Santella	X										0
17.	Roberta Stewart	X										0
18.	Sophie Walton	X										0

Executive Committee Attendance												
Planning Council Member		Jan	Feb	March	April	May	June	Sept	Oct	Nov	Absences	
Chris Cole (Council Co-Chair)		X										0
Christopher Johns (MF)		X										0
Gloria McNeil (MF)		A										1
Joanne Montgomery (SPA)		X										0
Mitchell Namias (SP)		X										0
Anthony Santella (QI)		A										1
Roberta Stewart (Council Co-Chair)		X										0

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Committee Attendance			Jan	Feb	Mar	April	May	June	Sept	Oct	Nov	Absences
#	Council Member	QISPA: MF										0
1.	Inthiany Ardila	QISPA: MF										0
2.	Maria Bigby	QISPA: MF										0
3.	Jeremie Burdick	QISPA: MF										0
4.	Christopher Cole	QISPA: MF										0
5.	Brian Datcher	MF										0
6.	Libra Davis	QISPA: MF										0
7.	Kasima Geter	QISPA: MF										0
8.	Christopher Johns	MF										0
9.	LaTonya McNair	QISPA: MF										0
10.	Gloria McNeil	QISPA: MF										0
11.	Joanne Montgomery	QISPA: MF										0
12.	Mitchell Namias	A										1
13.	Ruth Pennacchia	MF										0
14.	Richard Radocchia	A										1
15.	Anthony Santella	QISPA										0
16.	Eddy Rodrigues	A										1
17.	Roberta Stewart	QISPA										0
18.	Sophie Walton	QISPA: MF										0

QISPA: Quality Improvement Strategic Planning & Assessment Committee | M/F: Membership/Finance Committee

<b>Membership/Finance</b>	Feb
Assist with Membership Recruitment Campaign	X
Manage Membership Application process	X
Review Planning Council Feedback	X
Review PC Member Attendance	X
PC Membership for Federal Reflectiveness Mandate	X
Determine Planning Council Training	X
Compile and Address Unresolved Issues in Parking Lot	X
Re-Evaluate Planning Council Members Status	X
Review Expenditures by Service Category	X
Review Scope of Work for Next Year (PCAT)	X