NEW HAVEN / FAIRFIELD COUNTIES
RYAN WHITE PLANNING COUNCIL

Joanne Montgomery, Mitchell Namias & Anthony Santella, Co-Chairs

Quality Improvement Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, June 4, 2026
Start Time: 9:00am
End Time: 10:30pm
Location: Burroughs Community Center and Zoom Teleconference
Presiding Chair: Anthony Santella
Recorder: Sara Seaburg

Summary of Committee Votes

Approval of May 7, 2026, and April 2, 2026, meeting minutes.

Council Member Assignments

Attend Committee/Council meetings as outlined in the Council Bylaws.

Staff Member Assignments

(1.0) Moment of Silence

Anthony called the meeting to order at 9:00 am. A moment of silence was observed to acknowledge the purpose of the committee's work and its impact on individuals living with HIV throughout the Eligible Metropolitan Area (EMA).

(2.0) Welcome and Introduction

Introductions were conducted for committee members, Recipient Office staff, Planning Council support, and both in-person and virtual participants.

(3.0) Co-Chair Announcements

There were none

(4.0) Approval of the April 2, 2026, meeting minutes.

Joanne Montgomery made a motion to approve the April 2, 2026, meeting minutes and Ruth Pennacchia seconded it.

For: (12) Burdick, Cole, Datcher, Davis, Montgomery, Namias, Pennacchia, Santella, Stewart, Taylor, Walton
Against: (0)
Abstain: (1) Johns, McNair

Approval of the May 7, 2026, meeting minutes

Joanne Montgomery made a motion to approve the May 7, 2026, meeting minutes and Ruth Pennacchia seconded it.

For: (10) Burdick, Datcher, Davis, Montgomery, Namias, Pennacchia, Santella, Stewart, Taylor, Walton
Against: (0)
Abstain: (3) Cole, Johns, McNair

(5.0) New Business/Old Business

- **Review the Quality Improvement Strategic Planning and Assessment (QISPA) Planning Council Activity Timeline**
  The committee reviewed upcoming Planning Council activities related to Priority Setting and Resource Allocation (PSRA). Members were reminded that the Data Review Meeting will take place on July 28, 2026, followed by PSRA meetings on September 9th and September 11th.

  A motion was made to cancel the regular scheduled meetings in September due to the PSRA meetings by Joanne Montgomery and was seconded by Chris Cole.

  For: (13) Burdick, Cole, Datcher, Davis, Johns, McNair, Montgomery, Namias, Pennacchia, Santella, Stewart, Taylor, Walton
  Against: (0)
  Abstain: (0)

- **Review One New Study and Present Results**
  The committee discussed datasets that will support the upcoming PSRA process. Members reviewed progress on the consumer needs assessment, which received more than 500 responses. Discussion focused on determining which survey questions would be most useful during PSRA deliberations. After reviewing the survey instrument, members agreed that the July data review should focus primarily on: services needed but unavailable, medical services needed to stay healthy, and support services needed to stay healthy. Members also requested inclusion of a comparable statewide needs assessment question for comparison purposes. The committee recommended distributing survey results in advance of the July data review meeting to allow members sufficient time for review and preparation.

- **Updates on the Integrated HIV Prevention and Care Plan**
  Mitchell Namias provided an overview of the draft 2027–2031 Integrated HIV Prevention and Care Plan, describing how statewide surveillance, needs assessments, resource inventories, workforce surveys, and community engagement activities informed the plan's goals and objectives. The presentation highlighted the four pillars of Diagnose, Treat, Prevent, and Respond, as well as the plan's emphasis on addressing HIV, sexually transmitted infections, hepatitis C, substance use disorder, and social drivers of health through a syndemic approach. Committee members offered recommendations related to language, terminology, data presentation, and partner listings to ensure compliance with current federal guidance. Members commended the planning process and extensive stakeholder engagement.

  Joanne Montgomery made a motion to approve the plan that was presented by Mitchell Namias and Anthony Santella seconded.

  For: (11) Burdick, Cole, Davis, Johns, McNair, Montgomery, Pennacchia, Santella, Stewart, Taylor, Walton
  Against: (0)
  Abstain: (2) Datcher, Namias

- **Review Datasets for GY27 Priority Setting & Resource Allocation (PSRA) Process**
  The committee discussed datasets that will support the upcoming PSRA process. Members reviewed progress on the consumer needs assessment, which received more than 500 responses. Discussion focused on determining which survey questions would be most useful during PSRA deliberations. After reviewing the survey instrument, members agreed that the July data review should focus primarily on: services needed but unavailable, medical services needed to stay healthy, and support services needed to stay healthy. Members also requested inclusion of a comparable statewide needs assessment question for comparison purposes. The committee recommended distributing survey results in advance of the July data review meeting to allow members sufficient time for review and preparation.

- **Ryan White Office Report**
  Ella Pluchino reported that preparation for the upcoming HRSA site visit was the primary focus of the Recipient's Office. Members were informed that HRSA meetings and consumer interviews were being finalized, with additional scheduling information forthcoming. Staff confirmed that reminders and logistical information would be distributed to participants prior to the site visit activities.

(7.0) Parking Lot Items

Minority AIDS Initiative Funding for intensive medical case management – The committee discussed flexibility in the use of MAI funds when ICM positions are vacant. Potential alternative uses discussed:

- Food cards
- Emergency Financial Assistance (EFA) The agenda item related to MAI funding scenarios and directive implications was Health insurance premiums / co pays

This will continue to be discussed in upcoming meetings.

(8.0) Announcements

Members were reminded of upcoming HRSA site visit activities and the July 28, 2026 Data Review Meeting.

(9.0) Adjournment

The meeting adjourned at 10:30pm

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Quality Improvement/Strategic Planning and Assessment Committee Attendance Record – 2026

	Council Member	Jan	Feb	Mar	April	May	June	PSRA Day 1	PSRA Day2	Sept	Oct	Nov
1.	Maria Bigby	X	X	X	A	A	A					
2.	Jeremie Burdick	X	X	X	X	X	X					
3.	*Chris Cole PC Co-Chair*	X	X	X	X	A	X					
4.	Brian Datcher	A	X	X	X	X	X					
5.	Libra Davis	X	X	X	X	X	X					
6.	Kasima Jeter	X	X	X	X	X	A					
7.	Christopher Johns	A	A	A	A	A	X					
8.	Gloria McNeil	X	X	X	A	X	A					
9.	LaTonya McNair	X	X	X	A	X	X					
10.	**Joanne Montgomery, Co-Chair**	X	A	X	X	X	X					
11.	**Mitchell Namias, Co-Chair**	A	X	A	X	X	X					
12.	Ruth Pennacchia	A	X	X	X	X	X					
13.	Richard Radocchia	A	X	X	X	X	A					
14.	**Anthony Santella, Co-Chair**	X	X	X	X	X	X					
15.	*Roberta Stewart PC Co-Chair*	X	X	X	X	X	X					
16.	Keith Taylor	-	-	-	-	-	X					
17.	Sophie Walton	X	A	X	X	X	X					
	Ryan White Office	X	X	X	X	X	X					
	Planning Council Staff	X	X	X	X	X	X					
	% of Council present:	67%	78%	83%	72%	78%	76%					

Guests: Sofia Swaby, Jen Degraca, Nitza Agosto, Laura Adams, Ronny Andrew, Denese Smith Munroe

Certified by Planning Council Co-Chairs on October 1, 2026

Roberta Stewart

Chris Cole

COLLABORATIVE RESEARCH