

Membership/Finance Meeting Minutes

Meeting Date: Friday, May 12, 2023
Start Time: 10:02 am
End Time: 11:10 am
Location: Burroughs Community Center & Zoom Teleconference
Presiding Chair: Gigi Chaux
Recorder: Sara Seaburg

Summary of Committee Business Votes

- Approval of Minutes from the April 14, 2023

(1.0) Moment of Silence

- Gigi called the meeting to order at 10:02am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

- Gigi introduced herself and her role as co-chair. All participants introduced themselves.

(3.0) Co-Chair Announcements

- There were no announcements.

(4.0) Approval of the April 14, 2023, meeting minutes

A motion to approve the April 14, 2023, meeting minutes was made by Chris Cole and seconded by Mitchell Namias

For: (8) Chaux, Daniels, Datcher, Montgomery, Namias, Radocchia, Spencer, Weeks

Against: 0

Abstain: (3) Ardila, Bowens, Cole

(5.0) New Business/Old Business

a. Review the Membership/Finance Committee Activity Timeline

- Reviewed the current PCAT for Membership/Finance and all activities are right on target.

b. Assist with the Membership Recruitment Campaign

- We have received several more applications that are currently in process. Our recruitment efforts are going very well.

c. Review Planning Council Membership

We currently have 5 new applications to review.

Joanne Montgomery made a motion to move into executive session and Rich Radocchia seconded it.

For: (11) Ardila, Bowens, Chaux, Cole, Daniels, Datcher, Montgomery, Namias, Radocchia, Spencer, Weeks

Against: (0)

Abstain: (0)

Joanne Montgomery made a motion to come out of executive session and Rich Radocchia seconded it.

For: (11) Ardila, Bowens, Chaux, Cole, Daniels, Datcher, Montgomery, Namias, Radocchia, Spencer, Weeks
Against: (0)
Abstain: (0)

4 out of the 5 new applicants will be invited into the membership application process. One application will be placed on hold.

d. Review Planning Council Meeting Feedback from April 14, 2023

Gigi reviewed all Planning Council feedback and there was an increase in participation this month. All comments were very informative.

e. Review PC attendance

Staff reviewed the attendance for all Planning Council members. Everyone is in good standing.

f. Review PC Membership for Federal reflectiveness mandate

Membership reflectiveness was explained to all attendees. We are currently at 18 Planning Council members and staff has reviewed all membership categories and presented the current status of these.

Chris Cole made a motion to extend the meeting 10 minutes and Joanne Montgomery seconded it.

For: (11) Ardila, Bowens, Chaux, Cole, Daniels, Datcher, Montgomery, Namias, Radocchia, Spencer, Weeks
Against: (0)
Abstain: (0)

We continued to discuss all of the mandated categories and next month, staff will come back with a final evaluation of where we stand.

g. Determine Planning Council Trainings

- June – Resource Allocation Process

(7.0) Parking Lot Items

- There are no new parking lot items

(8.0) Announcements

None

(9.0) Adjournment

The meeting adjourned at 11:10am

Gigi Chaux & Richard Radocchia, Co-Chairs

Membership Finance Committee Attendance Record – 2023

	Council Member	Jan	Feb	Mar	April	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	X	X	X	A	X					
2.	Samuel Bowens	A	A	A	A	X					
3.	Gigi Chaux, Co-Chair	A	X	A	X	X					
4.	<i>Chris Cole PC Co-Chair</i>	A	X	X	A	X					
5.	Wallace Daniels			X	X	X					
6.	Brian Datcher	X	X	X	X	A					
7.	Kimberly Fair				A	A					
8.	Kisha Gainer				A	A					
9.	Gloria McNeil				X	A					
10.	Joanne Montgomery	X	X	X	X	X					
11.	Mitchell Namias	X	X	X	X	X					
12.	Richard Radocchia, Co-Chair	X	A	X	A	X					
13.	Carmella Ricciardelli			X	X	A					
14.	Anthony Santella	X	X	X	A	X					
15.	Carolyn Spencer	X	X	X	X	X					
16.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	X	A					
17.	Tracey Webster				A	A					
18.	Lisa Weeks				X	X					
	Ryan White Office	X	X	X	X	X					
	Planning Council Staff	X	X	X	X	X					
	% of Council present:	69%	83%	83%	56%	61%					

Guests: Amber Johson, Clara Johnson, Marco Castro,



Gigi Chaux & Richard Radocchia, Co-Chairs

Ryan White Planning Council Membership Reflectiveness
New Haven and Fairfield Counties

Planning Council Composition as of May 1, 2023

# of Planning Council Members	18								
Representation Requirements									
1. Health-care providers, including federally qualified health centers							X		
2. Community-based organizations serving affected populations and AIDS-service organizations							X		
3. Soc.-service providers, inc. housing and homeless-services providers							X		
4. Mental-health providers							X		
5. Substance-abuse providers							X		
6. Local public health agencies							X		
7. Hospital planning agencies or health-care planning agencies									
8. Affected communities, including individuals with HIV disease or AIDS, and historically under-served groups and subpopulations							X		
9. Non-elected community leaders							X		
10. State Medicaid agency									
11. State agency administering the Part B program							X		
12. RWTMA grantees under Part C							X		
13. RWTMA grantees under section 2671 (including Part D)							X		
14. Grantees under other Federal HIV programs, including HIV-Prevention Programs							X		
15. Formerly incarcerated PLWH/A or their representatives									
16. PLWH/A with Hepatitis C Co-Infection							X		
NHFF Profile*									
Gender	Target	PC	Non-Conflicted HIV Status		Target	PC	HIV Status	Target	PC
Men	66%	39%		Current	> 33%	44%	Positive	33%	58%
Women	34%	61%					Negative	NA	42%
Members by Region	Target*	PC		Race/Ethnicity	Target	PC	Risk	Target	PC
1, New Haven	34%	33%		Black	38%	39%	IDU	25%	9%
2, Waterbury	20%	6%		Hispanic	32%	22%	MSM	31%	27%
3, Bridgeport	25%	33%		White	27%	33%	MSM/IDU	2%	0%
4, Stam./Norw.	16%	6%		Other	3%	6%	Hetero	32%	46%
5, Danbury	5%	11%		Note: "Other" race includes Asian, American Indian, Alaskan Native, American Indian, Alaskan Native, Pacific Islander			Pedi/Other	2%	0%
Out of EMA	0%	11%					Other	8%	18%
Unidentified	0%	0%							



Gigi Chaux & Richard Radocchia, Co-Chairs

				and mutli-racial.			
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*Target percentage information provided by CTDPH website "NH EMA PLWHIV/AIDS by Risk, Sex, Race, and Age Group as of 12/31/20"



Gigi Chaux & Richard Radocchia, Co-Chairs

Planning Council Attendance												
#	Council Member	Jan	Feb	March	April	May	June	Aug	Sept	Oct	Nov	Absences
1	Inthiany Ardila	X	X	X	A							1
2	Samuel Bowens	A	A	A	X							3
3	Gigi Chaux	A	X	A	X							2
4	Christopher Cole	A	X	X	X							1
5	Wallace Daniels	-	-	X	X							0
6	Brian Datcher	X	A	X	X							1
7	Kimberly Fair	-	-	-	A							1
8	Kisha Gainer	-	-	-	X							
9	Gloria McNeil	-	-	-	X							
10	Joanne Montgomery	X	X	X	X							0
11	Mitchell Namias	X	X	X	X							0
12	Richard Radocchia	X	A	X	X							1
13	Carmella Ricciardelli	-	-	X	X							0
14	Anthony Santella	X	X	X	X							0
15	Carolyn Spencer	X	A	X	X							1
16	Roberta Stewart	X	X	X	X							0
17	Tracy Webster	-	-	-	X							
18	Lisa Weeks	-	-	-	X							

Executive Committee Attendance												
Council Member	Jan	Feb	March	April	May	June	August	Sept	Oct	Nov	Absences	

Gigi Chaux (MF)	A	X	A	X								2
Chris Cole (Council Co-Chair)	A	X	X	X								1
Joanne Montgomery (SPA)	X	X	X	X								0
Mitchell Namias (SP)	X	X	X	X								0
Rich Radocchia (MF)	X	A	X	X								1
Anthony Santella (QI)	X	X	X	X								0
Roberta Stewart (Council Co-Chair)	X	X	X	X								0

Gigi Chaux & Richard Radocchia, Co-Chairs

Planning Council Committee Attendance												
#	Council Member	Jan	Feb	March	April	May	June	Aug	Sept	Oct	Nov	Absences
1	Inthiany Ardila	SPA;Q I; MF	SPA;Q I; MF	QUIS P; MF	QUISP A							0
2	Samuel Bowens	SP A	ABSEN T	ABSEN T	MF							2
3	Gigi Chaux	SPA;QI	SPA;Q I; MF	QUISP	QUISP A; MF							0
4	Christopher Cole	ABSENT	SPA;QI ;MF	QUIS P; MF	ABSEN T							0
5	Wallace Daniels	-	-	MF	MF							0
6	Brian Datcher	MF	MF	QUIS P; MF	QUISP A; MF							0
7	Joanne Montgomery	SPA;Q I; MF	SPA;Q I; MF	MF	QUISP A; MF							0
8	Mitchell Namias	SPA;Q I; MF	SPA;Q I; MF	QUIS P; MF	QUISP A; MF							0
9	Richard Radocchia	SPA;Q I; MF	SPA;Q I; MF	QUIS P; MF	QUISP A							0
10	Carmella Ricciardelli	-	-	MF	MF							0
11	Anthony Santella	SPA;QI	SPA;QI ;MF	QUIS P; MF	QISPA							0
12	Carolyn Spencer	SPA;Q I; MF	SPA;Q I; MF	QUIS P; MF	QUISP A; MF							0
13	Roberta Stewart	SPA;Q I; MF	SPA;QI ;MF	QUIS P; MF	QUISP A; MF							0



Gigi Chaux & Richard Radocchia, Co-Chairs

QISPA: Quality Improvement Strategic Planning & Assessment Committee | M/F: Membership/Finance Committee