

### Membership/Finance Meeting

**Minutes Meeting Date:** Friday, June 13, 2025

**Start Time:** 10:30 am

**End Time:** 11:22 am

**Location:** Zoom Teleconference

**Presiding Chair:** Christopher Johns, Gloria McNeil

**Recorder:** Sara Seaburg

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#### Summary of Committee Business Votes

- Approval of Minutes of the May 9, 2025 meeting.

**(1.0) Moment of Silence**

Gloria McNeil called the meeting to order at 10:30am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

**(2.0) Welcome and Introduction**

Gloria introduced herself and her role as co-chair. All participants introduced themselves.

**(3.0) Co-Chair Announcements**

There were none

**(4.0) Approval of May 9, 2025, meeting minutes**

A motion to approve May 9, 2025, meeting minutes was made by Rich Radocchia and seconded by Inthiany Ardila.

**For: (9)** Bigby, Cole, McNair, McNeil, Namias, Pennacchia, Radocchia, Santella, Walton

**Against: (0)**

**Abstain: (3)** Ardila, Datcher, Johnson

**(5.0) New Business/Old Business**

a. **Review the Membership/Finance Committee Activity Timeline**

We reviewed the current PCAT for Membership/Finance and all activities are right on target.

b. **Review Planning Council Meeting Feedback from May 9, 2025**

Feedback overall was very good. There was mention of having more opportunities for community input and the co-chairs will ensure that all attendees are aware that there are 2 at this time.

c. **Assist with the Membership Recruitment Campaign**

This is going very well.

d. **Review Planning Council Membership Campaign**

e. **Review Planning Council Member Attendance**

Attendance was reviewed, there are 2 members who will be removed due to excessive absences.

*Gloria McNeil & Christopher Johns, Co-Chairs*

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f. **Review PC Membership for Federal reflectiveness mandate**

We currently have 20 Planning Council members, and we are missing representation in 1 mandated category and the Planning Council is working on filling this position. The committee is working towards reaching the target goals more closely with more men specifically.

g. **Determine Planning Council Trainings**

September – Summary of the GY26 PSRA Outcomes and Debrief.

h. **Recipient's Office Report**

Lakeisha Green gave the following report:

- They are working on new contracts for the 2<sup>nd</sup> partial award and there're hoping to have those executed by the end of June.
- They have completed the FFR which was due on May 29<sup>th</sup> and the official carryover amount is \$38,033.
- All of the GY24 financials are closed and they have spent down 99% of their budget.

**(7.0) Parking Lot Items**

- Review Planning Council feedback questions – Suggestions have been made that feedback for all meetings be collected and this will be discussed at future meetings.

**(8.0) Announcements**

There were none.

**(9.0) Adjournment**

The meeting adjourned at 11:22AM

Gloria McNeil & Christopher Johns, Co-Chairs

**Membership Finance Committee Attendance Record – 2025**

	<b>Council Member</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>
1.	Inthiany Ardila	X	X	X	A	A	X			
2.	Maria Bigby	A	A	X	X	X	X			
3.	Jeremie Burdick	X	X	X	X	X	A			
4.	<i>Chris Cole PC Co-Chair</i>	X	X	X	X	X	X			
5.	Brian Datcher	A	X	X	A	A	X			
6.	Libra Davis	X	A	A	A	A	A			
7.	Kasima Geter	-	-	-	-	-	X			
8.	<b>Christopher Johns (Co-Chair)</b>	X	X	X	X	X	A			
9.	Clara Johnson	X	A	X	X	A	X			
10.	LaTonya McNair	X	X	X	X	X	X			
11.	<b>Gloria McNeil (Co-Chair)</b>	X	X	X	X	X	X			
12.	Joanne Montgomery	A	A	A	X	A	X			
13.	Mitchell Namias	X	X	X	X	X	X			
14.	Ruth Pennacchia	X	X	X	X	X	X			
15.	Richard Radocchia	X	X	X	X	X	X			
16.	Carmella Ricciardelli	A	X	A	A	A	A			
17.	Eddy Rodriguez	-	-	-	A	A	A			
18.	Anthony Santella	X	X	X	A	X	X			
19.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	X	X	A			
20.	Sophie Walton	-	-	-	-	X	X			
	Ryan White Office	X	X	X	X	X	X			
	Planning Council Staff	X	X	X	X	X	X			
	% of Council present:	65%	70%	70%	62%	62%	60%			

Guests: Jennifer DeGrasse, Ray Ruiz, Angie Matthis, Nitza Agosto, Sofia Swaby

Ryan White Planning Council Membership Reflectiveness

New Haven and Fairfield Counties

**Planning Council Composition as of September 1, 2025**

# of Planning Council Members	20									
<b>Representation Requirements</b>										
1. Health-care providers, including federally qualified health centers										X
2. Community-based organizations serving affected populations and AIDS-service organizations										X
3. Soc.-service providers, inc. housing and homeless-services providers										X
4. Mental-health providers										X
5. Substance-abuse providers										X
6. Local public health agencies										X
7. Hospital planning agencies or health-care planning agencies										-
8. Affected communities, including individuals with HIV disease or AIDS, and historically under-served groups and subpopulations										X
9. Non-elected community leaders										X
10. State Medicaid agency										X
11. State agency administering the Part B program										X
12. RWTMA grantees under Part C										X
13. RWTMA grantees under section 2671 (including Part D)										X
14. Grantees under other Federal HIV programs, including HIV-Prevention Programs										X
15. Formerly incarcerated PLWH/A or their representatives										X
16. PLWH/A with Hepatitis C Co-Infection										X
<b>NHFF Profile*</b>										
<b>Gender</b>	Target	PC	<b>Non-Conflicted HIV Status</b>		Target	PC	<b>HIV Status</b>	Target	PC	
Men	66%	35%		Current	> 33%	35%	Positive	33%	45%	
Women	34%	65%					Negative	NA	55%	
<b>Members by Region</b>	Target**	PC		<b>Race/Ethnicity</b>	Target	PC	<b>Risk</b>	Target	PC	
1, New Haven	35%	40%		Black	37%	45%	IDU	21%	10%	
2, Waterbury	21%	20%		Hispanic	35%	20%	MSM	34%	33%	
3, Bridgeport	23%	15%		White	25%	35%	MSM/IDU	2%	0%	
4, Stam./Norw.	15%	15%		Other	3%	0%	Hetero	30%	40%	
5, Danbury	6%	5%		Note: "Other" race includes Asian, American Indian, Alaskan Native, American Indian, Alaskan Native, Pacific Islander and multi-racial.			Other	13%	17%	
Out of EMA	0%	5%								
Unidentified	0%	0%								
*Target percentage information provided by CTDPH website "NH EMA PLWHIV/AIDS by Risk, Sex, Race, and Age Group as of 12/31/23"										

Gloria McNeil & Christopher Johns, Co-Chairs

Planning Council Attendance											
#	Council Member	Jan	Feb	March	April	May	June	Sept	Oct	Nov	Absences
1	Inthiany Ardila	X	X	X	A	A	X				2
2	Maria Bigby	A	A	X	X	X	X				2
3	Jeremie Burdick	X	X	X	X	X	A				1
4	Christopher Cole	X	X	X	X	X	X				0
5	Brian Datcher	A	X	X	X	A	X				2
6	Libra Davis	X	A	X	X	X	X				1
7	Kasima Geter	-	-	-	-	-	X				0
8	Christopher Johns	X	X	X	X	X	A				1
9	Clara Johnson	X	A	X	X	X	A				2
10	LaTonya McNair	X	X	X	X	X	X				0
11	Gloria McNeil	X	X	X	X	X	X				0
12	Joanne Montgomery	X	X	X	X	X	A				1
13	Mitchell Namias	X	X	X	X	X	X				0
14	Ruth Pennacchia	X	X	X	X	X	X				0
15	Richard Radocchia	X	X	X	X	X	X				0
16	Carmella Ricciardelli	X	X	X	A	A	A				3
17	Eddy Rodriguez	-	-	-	X	X	A				1
18	Anthony Santella	X	X	X	X	X	X				0
19	Roberta Stewart	X	X	X	X	X	A				1
20	Sophie Walton	-	-	-	-	X	X				0

Executive Committee Attendance											
Planning Council Member	Jan	Feb	March	April	May	June	Sept	Oct	Nov	Absences	
Chris Cole (Council Co-Chair)	X	X	X	X	X	X				0	
Christopher Johns (MF)	-	X	X	X	X	X				0	
Gloria McNeil (MF)	A	A	X	X	A	X				3	
Joanne Montgomery (SPA)	X	X	X	X	X	X				0	
Mitchell Namias (SP)	X	X	X	X	X	X				0	
Anthony Santella (QI)	X	X	X	A	X	X				1	
Roberta Stewart (Council Co-Chair)	X	X	X	X	X	A				1	

Committee Attendance											
#	Council Member	Jan	Feb	Mar	April	May	June	Sept	Oct	Nov	Absences
1	Inthiany Ardila	MF; QISPA	MF; QISPA	MF; QISPA	QISPA	QISPA	QISPA				0
2	Maria Bigby	ABSENT	ABSENT	MF	MF	MF; QISPA	MF;QISPA				2
3	Jeremie Burdick	QISPA	MF; QISPA	MF; QISPA	MF; QISPA	MF; QISPA	QISPA				0
4	Christopher Cole	MF; QISPA	MF; QISPA	MF; QISPA	MF; QISPA	MF; QISPA	MF				0
5	Brian Datcher	ABSENT	MF; QISPA	MF; QISPA	QISPA	ABSENT	MF				2
6	Libra Davis	MF; QISPA	QISPA	QISPA	QISPA	ABSENT	ABSENT				2
7	Kasima Geter	-	-	-	-	-	MF				
8	Christopher Johns	MF	MF	MF	MF	MF	QISPA				0
9	Clara Johnson	MF; QISPA	QISPA	MF; QISPA	MF	QISPA	ABSENT				1
10	LaTonya McNair	MF; QISPA	MF; QISPA	MF; QISPA	MF; QISPA	MF; QISPA	MF;QISPA				0
11	Gloria McNeil	MF; QISPA	MF; QISPA	MF; QISPA	MF; QISPA	MF; QISPA	MF;QISPA				0
12	Joanne Montgomery	ABSENT	QISPA	QISPA	MF; QISPA	MF; QISPA	QISPA				1
13	Mitchell Namias	MF; QISPA	MF; QISPA	MF; QISPA	MF; QISPA	MF; QISPA	MF; QISPA				0
14	Ruth Pennacchia	MF; QISPA	MF; QISPA	MF	MF; QISPA	MF; QISPA	QISPA				0
15	Richard Radocchia	MF; QISPA	MF; QISPA	MF; QISPA	MF; QISPA	MF; QISPA	MF				0
16	Carmella Ricciardelli	QISPA	QISPA	MF	ABSENT	ABSENT	ABSENT				3
17	Anthony Santella	MF; QISPA	MF; QISPA	MF; QISPA	MF; QISPA	MF	MF;QISPA				0
18	Eddy Rodrigues	-	-	-	MF	QISPA	ABSENT				1
19	Roberta Stewart	MF; QISPA	MF; QISPA	MF; QISPA	MF; QISPA	MF; QISPA	QISPA				0
20	Sophie Walton	-	-	-	-	MF	MF				0

**QISPA: Quality Improvement Strategic Planning & Assessment Committee | M/F: Membership/Finance Committee**