



Joanne Montgomery, Mitchell Namias & Anthony Santella, Co-Chairs

Planning Council Resource Allocation Meeting Minutes

Meeting Date: Thursday, July 31, 2025
Start Time: 9:09am
End Time: 11:58am
Location: Burroughs Community Center & Zoom Videoconference
Presiding Chairs: Joanne Montgomery, Mitchell Namias, Anthony Santella
Recorder: Sara Seaburg

(1.0) Moment of Silence

Joanne called the meeting to order at 9:08 a.m. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

Joanne welcomed everyone and requested that all Planning Council members and guests introduced themselves, where they live in the EMA, their conflicts and their Planning Council leadership role, if applicable.

(3.0) Co-Chair Announcements

Attendees were notified that the chat feature would be turned off for this meeting and people joining online were encouraged to speak out to participate in discussions.

(4.0) GY2026 Resource Allocation Discussion/Decisions

Staff gave an overview of the Notice of Funding Opportunity from HRSA and presented all the previous years' awards from GY2022 - GY2024. There was an explanation of how the maximum amount of the award is calculated, which is 5% over the funding from the last grant year. It was also discussed that our EMA is very successful with the rate of viral suppression, and this causes our award to decrease.

All services were reviewed in detail for each region: unduplicated client count, uninsurable clients, cost per client and other funding sources. The funding rationale for each service for each region was discussed in detail. The calculation used to determine average cost per client for each service was the total amount spent across all 5 regions divided by total amount of unduplicated clients across all 5 regions. Previously, the calculation used was the amount spent in each region divided by the unduplicated client count in that region and then that cost per client was established, the average of those 5 amounts was calculated. With this funding rationale completed for all services in all regions, the total amount of funding that would be asked for was \$74,120 less than the maximum ask that is allowed. Discussion continued to allocate those funds for services to benefit the most clients.

The service category *Food Bank/Home-Delivered Meals* was impacted by the historical funding rationale in region 1. In New Haven, the delivery system has changed, as they no longer provide home-delivered meals. Instead, they are shifting to the same service delivery model used in the other 4 regions. As a result, it was decided to maintain flat funding for this category in region 1 based on their FY24 actual expenditures, with the ask to implement a \$500 per client cap for GY26.



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With the funding rationale completed for all services in each region, the total amount of funding that would be asked for was \$74,122 less than the maximum ask that is allowed. Discussion continued to allocate those funds in services to benefit the most clients. Also, the percentage breakdown of core vs. support services was 77% for core and 23% for support services.

- The additional amount of funding needed to bring support services up to the allowed 25% was \$46,367.
- It was decided that the \$46,367 would go to food bank/home delivered meals for each region by their GY26 allocation percentage for that service category.
- The remaining 27,755 would go to medical case management for each region by their GY26 allocation percentage for that service category.
- This brought the percentage breakdown for core to 75.38% and for support to 24.62% which rounds to 75% core and 25% support.
- With this completed, the total amount of the request is \$5,665,256 which is the maximum amount of the allowable ask.

The following items were asked to be considered areas of concern and improvement throughout this process:

- Nida Butt was asked to investigate the decrease in oral health client count and report back on potential reasons, including the impact of Yale Dental.
- Planning Council to consider implementing a proportional funding approach based on the percentage of clients served by each region.
- Support staff in collaboration with the QISPA committee to start planning for next year's allocation process in September and to include Dorothy and her team in next year's planning process.
- Chris Cole to get approval from Yale for a \$500 cap on food vouchers for New Haven and implementation of this.

A roll call vote was taken for each service category's funding rationale with conflicted Planning Council members abstaining.

Rich Radocchia made a motion to accept the allocation of 5.14% for Outpatient Ambulatory Health Services and Inthiany Ardila seconded it:

For: (12) Bigby, Burdick, Cole, Datcher, Davis, Johns, McNeil, McNair, Montgomery, Namias, Radocchia, Santella

Against: (0)

Abstain: (4) Ardila, Penacchia, Stewart, Walton

Anthony Santella made a motion to accept the allocation of 31.32% for Medical Case Management and Rich Radocchia seconded it:

For: (9) Bigby, Burdick, Datcher, Davis, Johns, McNeil, McNair, Namias, Santella

Against: (0)



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Abstain: (7) Ardila, Cole, Montgomery, Penacchia, Radocchia, Stewart, Walton

Libra Davis made a motion to accept the allocation of 6.21% for Food Bank/Home Delivered Meals and Inthiany Ardila seconded it:

For: (9) Bigby, Burdick, Datcher, Davis, Johns, McNeil, McNair, Namias, Santella

Against: (0)

Abstain: (7) Ardila, Cole, Montgomery, Penacchia, Radocchia, Stewart, Walton

Anthony Santella made a motion to accept the allocation of 15.61% for Mental Health and Inthiany Ardila seconded it:

For: (10) Bigby, Burdick, Datcher, Davis, Johns, McNeil, McNair, Montgomery, Namias, Santella

Against: (0)

Abstain: (6) Ardila, Cole, Penacchia, Radocchia, Stewart, Walton

Anthony Santella made a motion to accept the allocation of 4.30% for Emergency Financial Assistance and Inthiany Ardila seconded it:

For: (9) Bigby, Burdick, Datcher, Davis, Johns, McNeil, McNair, Namias, Santella

Against: (0)

Abstain: (7) Ardila, Cole, Montgomery, Penacchia, Radocchia, Stewart, Walton

Chris Cole made a motion to accept the allocation of 6.72% for Housing Services and Brian Datcher seconded it:

For: (11) Bigby, Burdick, Cole, Datcher, Davis, Johns, McNeil, McNair, Namias, Radocchia, Santella

Against: (0)

Abstain: (5) Ardila, Montgomery, Penacchia, Stewart, Walton

Anthony Santella made a motion to accept the allocation of 3.37% for Oral Health Services and Inthiany Ardila seconded it:

For: (12) Bigby, Burdick, Cole, Datcher, Davis, Johns, McNeil, McNair, Montgomery, Namias, Radocchia, Santella

Against: (0)

Abstain: (4) Ardila, Penacchia, Stewart, Walton

Inthiany Ardila made a motion to accept the allocation of 1.67% for Medical Transportation and Gloria McNeil seconded it:

For: (9) Bigby, Burdick, Datcher, Davis, Johns, McNeil, McNair, Namias, Santella

Against: (0)

Abstain: (7) Ardila, Cole, Montgomery, Penacchia, Radocchia, Stewart, Walton



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Inthiany Ardila made a motion to accept the allocation of .84% for Health Insurance Premium and Cost Sharing Assistance and LaTonya McNair seconded it:

For: (9) Bigby, Burdick, Datcher, Davis, Johns, McNeil, McNair, Namias, Santella

Against: (0)

Abstain: (7) Ardila, Cole, Montgomery, Penacchia, Radocchia, Stewart, Walton

Rich Radocchia made a motion to accept the allocation of 17.11% for Substance Abuse Services Outpatient and Chris Cole seconded it:

For: (9) Bigby, Burdick, Datcher, Davis, Johns, McNeil, McNair, Namias, Santella

Against: (0)

Abstain: (7) Ardila, Cole, Montgomery, Penacchia, Radocchia, Stewart, Walton

Chris Cole made a motion to accept the allocation of 7.71% for Substance Abuse Services Residential and Libra Davis seconded it:

For: (16) Ardila, Bigby, Burdick, Cole, Datcher, Davis, Johns, McNeil, McNair, Montgomery, Namias, Pennachia, Radocchia, Santella, Stewart, Walton

Against: (0)

Abstain: (0) Ardila, Cole, Montgomery, Penacchia, Radocchia, Stewart, Walton



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See the funding rationale approved below by service category:

Outpatient Ambulatory Health Services	FY24 Cost per client by region (x) unduplicated client count by region. (for FY27 The Planning Council will revisit rationale)
Medical Case Management	\$1344 average cost per client (X) FY24 unduplicated client count for each region. Additionally, all regions shared an additional \$27,755 allocated by their regional percentage.
Oral Health Services	\$559 average cost per client (X) FY24 unduplicated client count for each region.
Substance Abuse Outpatient	\$3014 average cost per client (X) FY24 unduplicated client count for each region.
Health Insurance Premium Cost Sharing Assistance	\$416 average cost per client (X) FY24 unduplicated client count for each region.
Mental Health Services	\$2558 average cost per client (X) FY24 unduplicated client count for each region.
Housing Services	90% of the 2025 fair market rent for 1 bedroom for each region (X) FY24 unduplicated client count for each region.
Emergency Financial Assistance	\$612 average cost per client (X) FY24 unduplicated client count for each region.
Medical Transportation	\$186 average cost per client (X) FY24 unduplicated client count for each region
Food Bank Home Delivered Meals	FY24 level funding for Region 1 moving from Home Delivered Meals to food cards; \$249 average cost per client(X) FY24 unduplicated client count in Regions 2, 3, 4 and 5. (FY27 All regions will be using AVG Cost per client (x) FY25 Unduplicated Client Count) Additionally, all regions shared an additional \$46,367 allocated by their regional percentage.
Substance Abuse Residential	\$123 average cost per bed day (X) FY24 Bed Days for each Region.



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Approved GY26 Resource Allocation

			2026 Total Max Request	\$ 5,669,256
2026 Service Priority	Service Category	FY26 Formula/Supplemental Grant Request--\$\$	FY26 Formula/Supplemental Grant Request--%%	FY26 MAI Grant Request
3	Outpatient/Ambulatory Health Services	\$ 229,049	5.14%	
2	Food Bank/Home Delivered Meals	\$ 276,643	6.21%	
1	Medical Case Management	\$ 1,395,947	31.32%	\$ 361,646
6	Oral Health Care	\$ 150,371	3.37%	
8	Housing Services	\$ 299,644	6.72%	
4	Mental Health Services	\$ 695,686	15.61%	
9	Substance Abuse Services-Outpatient	\$ 762,542	17.11%	
7	Medical Transportation	\$ 74,586	1.67%	
5	Emergency Financial Assistance	\$ 191,556	4.30%	
10	Health Insurance Premium/Cost Sharing	\$ 37,440	0.84%	
11	Substance Abuse Services-Inpatient	\$ 343,757	7.71%	
12	Local AIDS Pharmaceutical Assistance	\$ -	0.00%	
TOTAL ALLOCATION		\$ 4,457,221	100.00%	\$ 361,646
FY 2026				
		2026 Total Request	\$ 4,818,867	100%
		Core Services	\$ 3,632,681	75.3845%
		Support Services	\$ 1,186,186	24.6155%
		Formula + Supplemental MAX	\$ 4,457,222	
		MAI - MAX	\$ 361,646	
		Formula + Supplemental	\$ 5,243,790	(+15% Admin)
		MAI	\$ 425,466	(+15% Admin)
		Total	\$ 5,669,256	

(6.0) **Announcements**
 None

(7.0) **Adjournment** - The meeting adjourned at 11:58am



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	Council Member	Jan	Feb	Mar	April	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	X	X	X	X	X	X	X			
2.	Maria Bigby	A	A	X	A	X	X	X			
3.	Jeremie Burdick	X	X	X	X	X	X	X			
4.	<i>Chris Cole PC Co-Chair</i>	A	X	X	X	X	A	X			
5.	Brian Datcher	X	A	X	X	A	A	X			
6.	Libra Davis	X	X	X	X	A	X	X			
7.	Kasima Jeter	-	-	-	-	-	X	A			
8.	Christopher Johns	A	A	A	A	A	X	X			
9.	Clara Johnson	A	X	X	A	X	A	A			
10.	Gloria McNeil	X	X	X	X	X	X	X			
11.	LaTonya McNair	X	X	X	A	X	X	X			
12.	Joanne Montgomery, Co-Chair	X	A	X	A	X	X	X			
13.	Mitchell Namias, Co-Chair	X	X	X	X	X	X	X			
14.	Ruth Pennacchia	X	X	X	X	X	X	X			
15.	Richard Radocchia	A	X	X	X	X	A	X			
16.	Carmella Ricciardelli	X	X	X	A	A	A	A			
17.	Anthony Santella, Co-Chair	X	X	X	X	A	X	X			
18.	Eddy Rodriguez	-	-	-	A	X	A	A			
19.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	X	X	X	X			
20.	Sophie Walton	-	-	-	-	-	X	X			
	Ryan White Office	X	X	X	X	X	X	X			
	Planning Council Staff	X	X	X	X	X	X	X			
	% of Council present:	60%	65%	80%	52%	62%	60%	80%			

Guests: Jennifer Degraça, Jackson Monarca, Jen Loschiavo, Nida Butt, Nitza Agosto, Jamelia Beckford