

Joanne Montgomery, Mitchell Namias & Anthony Santella, Co-Chairs

Quality Improvement Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, April 4, 2024
Start Time: 9:30am
End Time: 11:50am
Location: Burroughs Community Center & Zoom Teleconference
Presiding Chair: Chris Cole/Joanne Montgomery
Recorder: Sara Seaburg

Summary of Committee Votes

Approval of the April 4, 2024 meeting minutes

Council Member Assignments

Attend Committee/Council meetings as outlined in the Council Bylaws.

Staff Member Assignments

(1.0) Moment of Silence

Chris called the meeting to order at 9:30 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none.

(4.0) Approval of April 4, 2024 Meeting Minutes.

Rich Radocchia made a motion to approve the meeting minutes from April 4, 2024 and Inthiany Ardila seconded it.

For: (7) Chaux, Cole, McNeil, Namias, Radocchia, Ricciardelli, Stewart

Against: (0)

Abstain: (1) Ardila

(4.0) New Business/Old Business

- **Review the Quality Improvement/Strategic Planning and Assessment Planning Council Activity Timeline**

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

- **Quarterly review of the EMA's CQM performance measure portfolio from the Recipient's Office**

Ella from the Recipient's office presented this. This included the following items:

1. What are performance measures?
2. The purpose of performance measures.
3. How to determine how many performance measures to pick.
4. HRSAs performance measure portfolio.
5. The EMAs actual performance measure portfolio.

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- **Review Quality Assurance Site Visit 3 Year Trending Document**
Staff presented the results from the site visit monitoring this year and reviewed a comparison from the last 2 years. This was presented by service category and overall, the results were very good.
- **Review EMA'S HIV Care Continua Including Subpopulations and Newly Diagnosed/Linkage**
Staff presented the data received from the State of Connecticut Department of Public Health. The information was extremely comprehensive, and attendees had several questions regarding it. Staff was asked to invite someone from CT DPH to attend next month's meeting and walk us through the data with explanations.
- **Review Framework for Priority Setting and Resource Allocation Process**
The committee discussed the following items:
 1. Behavioral Health Needs Assessment – Staff reported that the small work group had met and will be meeting each month as the work towards a n/a tool.
 2. A comprehensive needs assessment – Staff presented the in-care needs assessment survey with the suggested updated and this was reviewed. More updates were made and staff will send this out prior to launching this in the EMA.
 3. Community forums in each region – Staff gave an update and all data has been entered into Survey Monkey and a full presentation of the results will be presented next month.
 4. GY2023 Unduplicated client count and service units by service category and region. This was presented and discussion took place. Staff will send this data out to all regions to verify their data is correct and will come back next month and answer any questions that may come up relating to their data.

(7.0) Parking Lot Items

ITEM	DESCRIPTION	UPDATE
EMA Regional System Evaluation	How to best evaluate the EMA's regional system.	ON HOLD

(8.0) Adjournment

The meeting adjourned at 11:50pm

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Quality Improvement/Strategic Planning and Assessment Committee Attendance Record – 2024

	Council Member	Jan	Feb	Mar	April	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	X	X	A	X						
2.	Marco Castro	A	A	A	A						
3.	Gigi Chaux	X	A	X	X						
4.	<i>Chris Cole PC Co-Chair</i>	X	X	X	X						
5.	Wallace Daniels	A	A	A	A						
6.	Brian Datcher	X	A	X	A						
7.	Kisha Gainer	A	A	A	A						
8.	Christopher Johns	A	A	A	A						
9.	Clara Johnson	A	A	A	A						
10.	Gloria McNeil	X	X	X	X						
11.	Joanne Montgomery, Co-Chair	X	X	X	A						
12.	Mitchell Namias, Co-Chair	X	X	X	X						
13.	Richard Radocchia	A	X	X	X						
14.	Carmella Ricciardelli	A	X	X	X						
15.	Anthony Santella, Co-Chair	A	X	X	A						
16.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	X						
17.	Tracey Webster	A	A	A	A						
18.	Lisa Weeks	A	A	A	A						
	Ryan White Office	X	X	X	X						
	Planning Council Staff	X	X	X	X						
	% of Council present:	44%	50%	56%	44%						

Guests: Dante Gennaro, Nitza Agosto, Jamelia Beckford, Sofia Swaby, Afrika Hinds, Karim Ba, Denese Smith Monroe