



*Joanne Montgomery & Mitchell Namias, Co-Chairs*

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**Planning Council Special Data Session and Priority Setting Meeting Minutes**

**Meeting Date:** Wednesday, August 3, 2022  
**Start Time:** 9:05 am  
**End Time:** 10:50 pm  
**Location:** Burroughs Community Center & Zoom Videoconference  
**Presiding Chairs:** Joanne Montgomery & Mitchell Namias  
**Recorder:** Sara Seaburg

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**(1.0) Moment of Silence**

Joanne called the meeting to order at 9:05 a.m. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

**(2.0) Welcome and Introduction**

Joanne welcomed everyone and requested that all Planning Council members and guests introduced themselves, where they live in the EMA and their Planning Council leadership role, if applicable.

**(3.0) Co-Chair Announcements**

There were none

**(4.0) 2023 Non-Competing Continuation (NCC) Progress Report**

Staff presented a training on the Non-Competing Continuation (NCC) Progress Report which included the following:

- Description of the multi-year planning process
- Planning Council responsibilities
- Description of the Letter of Assurance

**(5.0) Review data sets to be used for the GY 2023 Priority Setting & Resource Allocation Process**

Staff presented the following data sets to be used for the priority setting process:

- a. 2020 In-care Needs Assessment
- b. 2021 Non-Virally Suppressed Needs Assessment
- c. 2021 Service Utilization
- d. 2020 Newly Diagnosed Needs Assessment
- e. 2019 Priority Populations Needs Assessment
- f. 2021 Medical Case Management Survey.
- g. 2022 Behavioral Health
- h. 2022 Late Diagnosed Needs Assessment.

These were discussed and given the following weighting values:

- a. 2020 In-care Needs Assessment - 1
- b. 2021 Non-Virally Suppressed Needs Assessment - 1
- c. 2021 Service Utilization - 5
- d. 2020 Newly Diagnosed Needs Assessment - 3
- e. 2019 Priority Populations Needs Assessment - 5
- f. 2021 Medical Case Management Survey - 3
- g. 2022 Behavioral Health - 3
- h. 2022 Late Diagnosed Needs Assessment - 3



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Chris Cole made a motion to accept the FY2023 service category priorities and Inthiany Ardila seconded the motion. A roll call vote was conducted:

- For: (8)** Ardila, Chaux, Cole, Lame, Montgomery, Radocchia, Saldana, Santella  
**Against: (0)**  
**Abstain: (2)** Namias, Stewart  
**Not Present: (1)** Kasia Olechowska

Service Category	2023 Ranking
Outpatient/Ambulatory Health Services	1
Food Bank/Home Delivered Meals	2
Medical Case Management	3
Housing Services	4
Mental Health Services	5
Medical Transportation	6
Emergency Financial Assistance	7
Oral Health Care	8
Health Insurance Premium/Cost Sharing Assistance	9
Substance Abuse Services-Outpatient	10
Substance Abuse Services-Inpatient	11
Local AIDS Pharmaceutical Assistance	12

**(6.0) Announcements**  
None

**(7.0) Adjournment** - The meeting adjourned at 10:50am

**Attendance Record**

Planning Council Members:

Inthiany Ardila, Gigi Chaux, Chris Cole, Albana Lame, Joanne Montgomery, Mitchell Namias, Kasia Olechowska, Rich Radocchia, Bennie Saldana, Anthony Santella, Roberta Stewart

Recipient:

Tom Butcher, Arvil Alicea

Guests:

Nick Boshnack, Clunie Jean-Baptiste, Kathy Jennings, Jen LoSchiavo, Merceditas Villanueva, Raquel Townsend, Grant Patterson, Ben Gertz, Tequetta Valeriano, Verletha Santiago, Michael Virata, Sarah Hagas, Manny Olivares, Jean Brown, Amy Smoyer