

Rich Radocchia & Gigi Chaux, Co-Chairs

Membership/Finance Committee Meeting Minutes

Meeting Date: Friday, January 13, 2023
Start Time: 10:30 am
End Time: 11:30 am
Location: Burroughs Community Center & Zoom Teleconference
Presiding Chair: Rich Radocchia
Recorder: Sara Seaburg

Summary of Committee Votes

- Approval of November 4, 2022, Meeting Minutes.

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council By-Laws
- Recruit/Promote Planning Council to increase PLWHA participation

Staff Member Assignments

- Facilitate Council Membership Process
- Maintain Attendance Records for all meetings
- Maintain Council Reflectiveness "Grid"

(1.0) Moment of Silence

Rich called the meeting to order at 10:30am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none

(4.0) Approval of November 4, 2022, Meeting Minutes

A motion to approve the November 4, 2022, minutes was made by Joanne Montgomery and seconded by Inthiany Ardila

For: (6) Ardila, Flyte, Datcher, Santella, Spencer, Stewart

Against: (0)

Abstain: (3) Montgomery, Namias, Radocchia

(5.0) New Business/Old Business

a. Review Membership/Finance Planning Council Activity Timeline (PCAT)

The committee reviewed the PCAT and determined it was on target with all assigned activities.

b. Review Planning Council feedback from November 4, 2022, Planning Council Meeting

The committee reviewed the feedback from November 4, 2022. There were many comments.

c. Manage Membership Application Process

We have 2 new applications to discuss.



NEW HAVEN / FAIRFIELD
COUNTIES
RYAN WHITE PLANNING COUNCIL

Roberta Stewart made a motion to move into executive session and Joanne Montgomery seconded it.

Roberta Stewart *Anthony A. Cole*

For: (9) Ardila, Flyte, Datcher, Montgomery, Namias, Radocchia Santella, Spencer, Stewart
Against: (0)
Abstain: (0)

Roberta Stewart made a motion to come out of executive session and Joanne Montgomery seconded it.

For: (9) Ardila, Flyte, Datcher, Montgomery, Namias, Radocchia Santella, Spencer, Stewart
Against: (0)
Abstain: (0)

It was decided to invite the 2 new applicants into the membership process.

d. **Analyze Planning Council Membership for Federal Reflectiveness Mandate**

This was reviewed and areas were discussed that need improvement. Staff presented an in depth training on reflectiveness and will arrange to meet with Rich and Gigi regarding doing a full assessment with our current PC members and mandated representation.

e. **Assist with Membership Recruitment Campaign -**

We will continue to work with regions for regional Zoom Planning Council meetings for clients.

f. **Determine Planning Council Training**

- February – New Member Training.

(6.0) Recipient's Office Report

Tom presented the Quarterly Expenditure Report by Service Category through December 31, 2022. We discussed all services and areas to look at further.

(7.0) Parking Lot Items

There are none

(8.0) Announcements

None

(9.0) Adjournment

The meeting adjourned at 11:30am

Rich Radocchia & Gigi Chaux, Co-Chairs

Membership Finance Committee Attendance Record – 2023

| | Council Member | Jan | Feb | Mar | April | May | June | Aug | Sept | Oct | Nov |
|-----|------------------------------------|------------|------------|------------|--------------|------------|-------------|------------|-------------|------------|------------|
| 1. | Inthiany Ardila | X | | | | | | | | | |
| 2. | Samuel Bowens | A | | | | | | | | | |
| 3. | Gigi Chaux, Co-Chair | A | | | | | | | | | |
| 4. | <i>Chris Cole PC Co-Chair</i> | A | | | | | | | | | |
| 5. | Brian Datcher | X | | | | | | | | | |
| 6. | Kenneth Flyte | X | | | | | | | | | |
| 7. | Joanne Montgomery | X | | | | | | | | | |
| 8. | Mitchell Namias | X | | | | | | | | | |
| 9. | Katarzyna Olechowska | A | | | | | | | | | |
| 10. | Richard Radocchia, Co-Chair | X | | | | | | | | | |
| 11. | Anthony Santella | X | | | | | | | | | |
| 12. | Carolyn Spencer | X | | | | | | | | | |
| 13. | <i>Roberta Stewart PC Co-Chair</i> | X | | | | | | | | | |
| | Ryan White Office | X | | | | | | | | | |
| | Planning Council Staff | X | | | | | | | | | |
| | % of Council present: | 69% | | | | | | | | | |

Guests: Sofia Swaby, Nitza Agosto

Rich Radocchia & Giqi Chaux, Co-Chairs

Ryan White Planning Council Membership Reflectiveness
New Haven and Fairfield Counties

Planning Council Composition as of February 1, 2023

| | | | | | | | | | |
|--|----------|-----|----------------------------------|---|--------|-----|-------------------|--------|-----|
| # of Planning Council Members | 12 | | | | | | | | |
| Representation Requirements | | | | | | | | | |
| 1. Health-care providers, including federally qualified health centers | | | | | | | | | |
| 2. Community-based organizations serving affected populations and AIDS-service organizations | | | | | | X | | | |
| 3. Soc.-service providers, inc. housing and homeless-services providers | | | | | | X | | | |
| 4. Mental-health providers | | | | | | X | | | |
| 5. Substance-abuse providers | | | | | | X | | | |
| 6. Local public health agencies | | | | | | X | | | |
| 7. Hospital planning agencies or health-care planning agencies | | | | | | | | | |
| 8. Affected communities, including individuals with HIV disease or AIDS, and historically under-served groups and subpopulations | | | | | | X | | | |
| 9. Non-elected community leaders | | | | | | X | | | |
| 10. State Medicaid agency | | | | | | | | | |
| 11. State agency administering the Part B program | | | | | | X | | | |
| 12. RWTMA grantees under Part C | | | | | | X | | | |
| 13. RWTMA grantees under section 2671 (including Part D) | | | | | | X | | | |
| 14. Grantees under other Federal HIV programs, including HIV-Prevention Programs | | | | | | X | | | |
| 15. Formerly incarcerated PLWH/A or their representatives | | | | | | X | | | |
| 16. PLWH/A with Hepatitis C Co-Infection | | | | | | X | | | |
| NHFF Profile* | | | | | | | | | |
| Gender | Target | PC | Non-Conflicted HIV Status | | Target | PC | HIV Status | Target | PC |
| Men | 66% | 54% | | Current | > 33% | 8% | Positive | 33% | 31% |
| Women | 34% | 46% | | | | | Negative | NA | 69% |
| Members by Region | Target** | PC | | Race/Ethnicity | Target | PC | Risk | Target | PC |
| 1, New Haven | 34% | 23% | | Black | 38% | 15% | IDU | 25% | 25% |
| 2, Waterbury | 20% | 15% | | Hispanic | 32% | 23% | MSM | 31% | 75% |
| 3, Bridgeport | 25% | 15% | | White | 27% | 54% | MSM/IDU | 2% | 0% |
| 4, Stam./Norw. | 16% | 8% | | Other | 3% | 8% | Hetero | 32% | 0% |
| 5, Danbury | 5% | 15% | | Note: "Other" race includes Asian, American Indian, Alaskan Native, American Indian, Alaskan Native, Pacific Islander and multi-racial. | | | Pedi/Other | 2% | 0% |
| Out of EMA | 0% | 23% | | | | | Other | 8% | 0% |
| Unidentified | 0% | 0% | | | | | | | |
| *Target percentage information provided by CTDPH website "NH EMA PLWHIV/AIDS by Risk, Sex, Race, and Age Group as of 12/31/20" | | | | | | | | | |

Rich Radocchia & Gigi Chaux, Co-Chairs

| Planning Council Attendance | | | | | | | | | | | | |
|-----------------------------|-------------------|-----|-----|-------|-------|-----|------|-----|------|-----|-----|----------|
| # | Council Member | Jan | Feb | March | April | May | June | Aug | Sept | Oct | Nov | Absences |
| 1 | Inthiany Ardila | X | | | | | | | | | | |
| 2 | Samuel Bowens | A | | | | | | | | | | 1 |
| 3 | Gigi Chaux | A | | | | | | | | | | 1 |
| 4 | Christopher Cole | A | | | | | | | | | | 1 |
| 5 | Brian Datcher | X | | | | | | | | | | |
| 6 | Kenneth Flyte | X | | | | | | | | | | |
| 7 | Joanne Montgomery | X | | | | | | | | | | |
| 8 | Mitchell Namias | X | | | | | | | | | | |
| 9 | Richard Radocchia | X | | | | | | | | | | |
| 10 | Anthony Santella | X | | | | | | | | | | |
| 11 | Carolyn Spencer | X | | | | | | | | | | |
| 12 | Roberta Stewart | X | | | | | | | | | | |

| Executive Committee Attendance | | | | | | | | | | | | |
|------------------------------------|-----|-----|-------|-------|-----|------|--------|------|-----|-----|----------|--|
| Council Member | Jan | Feb | March | April | May | June | August | Sept | Oct | Nov | Absences | |
| Gigi Chaux (MF) | A | | | | | | | | | | 1 | |
| Chris Cole (Council Co-Chair) | A | | | | | | | | | | 1 | |
| Joanne Montgomery (SPA) | X | | | | | | | | | | | |
| Mitchell Namias (SP) | X | | | | | | | | | | | |
| Rich Radocchia (MF) | X | | | | | | | | | | | |
| Anthony Santella (QI) | X | | | | | | | | | | | |
| Roberta Stewart (Council Co-Chair) | X | | | | | | | | | | | |



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| Planning Council Committee Attendance | | | | | | | | | | | | |
|---------------------------------------|-------------------|---------------|-----|-------|-------|-----|------|-----|------|-----|-----|----------|
| # | Council Member | Jan | Feb | March | April | May | June | Aug | Sept | Oct | Nov | Absences |
| 1 | Inthiany Ardila | SPA;QI; MF | | | | | | | | | | |
| 2 | Samuel Bowens | SPA | | | | | | | | | | |
| 3 | Gigi Chaux | SPA;QI | | | | | | | | | | |
| 4 | Christopher Cole | ABSENT | | | | | | | | | | |
| 5 | Brian Datcher | MF | | | | | | | | | | |
| 6 | Kenneth Flyte | MF | | | | | | | | | | |
| 7 | Joanne Montgomery | SPA;QI; MF | | | | | | | | | | |
| 8 | Mitchell Namias | SPA;QI; MF | | | | | | | | | | |
| 9 | Richard Radocchia | SPA;QI; MF | | | | | | | | | | |
| 10 | Anthony Santella | MF | | | | | | | | | | |
| 11 | Carolyn Spencer | SPA;QI; MF | | | | | | | | | | |
| 12 | Roberta Stewart | SPA;QI; MF | | | | | | | | | | |

SPA: Strategic Planning & Assessment Committee | QI: Quality Improvement Committee | M/F: Membership/Finance Committee