

Joanne Montgomery, Mitchell Namias & Anthony Santella Co-Chairs

Priority Setting Process Meeting Minutes

Meeting Date: Tuesday, July 29, 2025
Start Time: 9:15 am
End Time: 11: 35 am
Location: Burroughs Community Center & Zoom Videoconference
Presiding Chairs: Joanne Montgomery, Mitchell Namias, Anthony Santella
Recorder: Sara Seaburg

(1.0) Moment of Silence

Joanne Montgomery called the meeting to order at 9:15 a.m. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

Joanne welcomed everyone and requested that all Planning Council members and guests introduced themselves, any conflicts, where they live in the EMA and their Planning Council leadership role, if applicable.

(3.0) Co-Chair Announcements

Attendees were notified that the chat feature would be turned off for this meeting and people joining online were encouraged to speak out to participate in discussions.

(4.0) GY2026 Priority Setting and Resource Allocation Training

Staff presented training on the GY2026 Priority Setting and Resource Allocation process which included the following:

- Planning Council responsibilities
- Overview of the priority setting process
- Overview of the resource allocation process
- Legislative requirements
- Roles and responsibilities

(5.0) Review data sets to be used for the GY 2026 Priority Setting & Resource Allocation Process

Staff presented the following data sets to be used for the priority setting process:

- a. Non-Virally Suppressed Needs Assessment 2025
- b. Utilization Data for GY2024
- c. In Care Needs Assessment 2024
- d. Priority Populations Needs Assessment 2024
- e. Newly Diagnosed Needs Assessment 2023
- f. ALL Services Needs Assessment 2023
- g. Late Diagnosed Needs Assessment 2022

Staff were asked to present the prior year's weighting scores to be considered during this discussion. The following items were asked to be documented to improve the dataset presentation for all needs assessments.

- Quality Improvement Strategic Planning & Assessment (QISPA) committee to apply consistent evaluation criteria to all data sets, considering sample size, response rate, and data collection methods.

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- QISPA to meet with Dorothy from the epidemiology department for the City of New Haven to discuss improving survey questions, data collection methods for future assessments, ensure diverse population participation and using a consumer testing group to ensure accuracy and collaboration.
- QISPA to prioritize updating the 2022 late diagnosis survey for the 2026 cycle.
- QISPA to consider ranking all available HRSA services in future surveys.

All datasets were discussed and given the following weighting values:

- Non-Virally Suppressed Needs Assessment 2025 - 3
- Utilization Data for GY2024 - 3
- In Care Needs Assessment 2024 - 1
- Priority Populations Needs Assessment 2024 - 3
- Newly Diagnosed Needs Assessment 2023 - 3
- ALL Services Needs Assessment 2023 - 3
- Late Diagnosed Needs Assessment 2022 - 3

Chris Cole made a motion to accept the GY2026 service category priorities and Inthiany Ardila seconded the motion. A roll call vote was conducted:

For: (14) Ardila, Burdick, Cole, Datcher, Davis, Johns, McNair, McNeil, Penacchia, Radocchia, Rodriguez, Santella, Stewart, Walton

Against: (0)

Abstain: (3) Bigby, Montgomery, Namias

Service Category GY2026 Priorities Approved 7/29/2025			
Medical Case Management	1	Health Education & Risk Reduction (HERR)	15
Food Bank/Home Delivered Meals	2	Non-Medical Case Management Services	16
Outpatient/Ambulatory Health Services	3	Psychosocial Support Services	17
Mental Health Services	4	Local AIDS Pharmaceutical Assistance	18
Emergency Financial Assistance	5	Early Intervention Services	19
Oral Health Care	6	Outreach Services	20
Medical Transportation	7	Linguistic Services	21
Housing Services	8	Other Professional Services	22
Substance Abuse Services-Outpatient	9	Home & Community-Based Health Services	23
Health Insurance Premium/Cost Sharing Assistance	10	Rehabilitation Services	24
Substance Abuse Services-Inpatient	11	Hospice Services	25
AIDS Drug Assistance Program (CADAP) Treatments	12	Respite Care	26
Referral for Healthcare and Supportive Services	13	Child Care Services	27
Medical Nutrition Therapy	14	Home Health Care	28
<i>Denotes Core Service</i>			
<i>Denotes Support Service</i>			



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(6.0) Announcements

None

(7.0) Adjournment - The meeting adjourned at 11:35am.

	Council Member	Jan	Feb	Mar	April	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	X	X	X	X	X	X	X			
2.	Maria Bigby	A	A	X	A	X	X	X			
3.	Jeremie Burdick	X	X	X	X	X	X	X			
4.	<i>Chris Cole PC Co-Chair</i>	A	X	X	X	X	A	X			
5.	Brian Datcher	X	A	X	X	A	A	X			
6.	Libra Davis	X	X	X	X	A	X	X			
7.	Kasima Jeter	-	-	-	-	-	X	A			
8.	Christopher Johns	A	A	A	A	A	X	X			
9.	Clara Johnson	A	X	X	A	X	A	A			
10.	Gloria McNeil	X	X	X	X	X	X	X			
11.	LaTonya McNair	X	X	X	A	X	X	X			
12.	Joanne Montgomery, Co-Chair	X	A	X	A	X	X	X			
13.	Mitchell Namias, Co-Chair	X	X	X	X	X	X	X			
14.	Ruth Pennacchia	X	X	X	X	X	X	X			
15.	Richard Radocchia	A	X	X	X	X	A	X			
16.	Carmella Ricciardelli	X	X	X	A	A	A	A			
17.	Anthony Santella, Co-Chair	X	X	X	X	A	X	X			
18.	Eddy Rodriguez	-	-	-	A	X	A	A			
19.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	X	X	X	X			
20.	Sophie Walton	-	-	-	-	-	X	X			
	Ryan White Office	X	X	X	X	X	X	X			
	Planning Council Staff	X	X	X	X	X	X	X			
	% of Council present:	60%	65%	80%	52%	62%	60%	80%			

Guests: Nida Butt, Clunie Jean-Baptiste, Allison Traiger, Angie Matthis, Jamelia Beckford, Nick Boshnack, Nitza Agosto, Sofia Swaby, Jennifer Degrasse