



# New Haven / Fairfield Counties EMA Ryan White Part A Planning Council

*Rich Radocchia & Max Cisneros, Co-Chairs*

---

## **Membership/Finance Committee Agenda**

January 11, 2019

10:30 am – 11:30 am

*Burrough's Community Center*

*2470 Fairfield Avenue, Bridgeport, CT*

*(203) 334-0293*

1. Moment of Silence
2. Welcome and Introductions
3. Co-Chair Announcements
4. Approval of the November 9, 2018 Meeting Minutes
5. New/Old Business
  - Review the Membership/Finance Committee Planning Council Activity Timeline (PCAT)
  - Manage Membership Application Process
  - Planning Council Co-Chair Application Discussion
  - Review PC Member Attendance Analyze PC membership for Federal Reflectiveness Mandate
  - Assist with Membership Recruitment Campaign (Worlds AIDS Day Reception)
  - Review PC Application and make updates
  - Review Planning Council Feedback from November 9, 2018
  - Review scope of work for next year
6. Ryan White Office Report
  - Review Expenditures by Service Category
7. Unresolved Parking Lot Items

| ITEM  | STATUS   |
|---|--|
| Follow up with HRSA on how race/ethnicity information is captured on the reflectiveness | Awaiting HRSA Guidance   |
| Review membership application to make sure all questions are relevant                   | Committee will review this in January                            |
| Discussion about current meeting schedule and how to optimize consumer attendance       | This will be discussed under 'Review PC member attendance' above |
| Re-evaluate PC members statuses for April   | This will be added to the M/F PCAT in January                    |

8. Announcements
9. The next M/F meeting is February 15, 2019 from 10:30 am – 11:30am (Burrough's Community Center).
10. Adjournment

All meetings are digitally recorded for the accuracy of the information presented. The actions of these recordings will fall within the policy approved by the Planning Council on June 12, 2015.