

Joanne Montgomery & Mitchell Namias, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, October 7, 2021
Start Time: 9:32am
End Time: 11:20 am
Location: Zoom Teleconference
Presiding Chair: Mitchell Namias
Recorder: Sara Seaburg

Summary of Committee Votes

- Approval of Minutes from the September 2, 2021, meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws.

Staff Member Assignments

(1.0) Moment of Silence

Mitchell called the meeting to order at 9:32 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none.

(4.0) Approval of September 2, 2021, Meeting Minutes

Rich Radocchia made a motion to approve the meeting minutes from September 2, 2021, and Chris Cole seconded it.

For: (8) Chaux, Cole, Lame, Montgomery, Pitner, Radocchia, Stewart, Teel

Against: (0)

Abstain: (1) Namias

(5.0) New Business/Old Business

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**
The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.
- **Review framework for PSRA & Identify Datasets/needs for PSRA and coordinate with other committees to facilitate the exchange of information**
There was nothing to report at this time.

Joanne Montgomery & Mitchell Namias, Co-Chairs

- **In It to End It, Getting to Zero Update**

John Saperro reported the following: We are moving forward on the People, Purpose and Power trainings. Our next meeting will be on Trauma Informed Care and Selfcare is Quality Care. About 50 people have registered for both meetings. We had our first faith-based event, and we will be having a second one coming up soon.

- **Determine FY2022 Directives to Ryan White Office**

Jeff presented the FY2022 Directives to the Ryan White Office and the committee reviewed and made updates to them. The final copy will be reviewed and voted on at the November meeting.

- **Develop and Review the Comprehensive Plan**

The Committee agreed that the EMA will collaborate with the state to make sure that the Statewide Integrated Comprehensive Plan represents NHFF.

- **Parking Lot Items**

Description	Details	Status
Discuss PSRA process including other funding sources, etc.	The Committee discussed putting policies and procedures in place for the Priority Settings and Resource Allocation process. The HRSA Guidance that was just released will be used to guide the work that drives the data for the Notice of Funding Opportunity. Planning Council Support will bring to the next meeting the data on the landscape of our target populations.	In Process

(6.0) Announcements

None

(7.0) Adjournment

The meeting adjourned at 11:20 am

Joanne Montgomery & Mitchell Namias, Co-Chairs

Strategic Planning and Assessment Committee Attendance Record – 2021

	Council Member	Jan	Feb	Mar	Apr	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	X	X	X	X	X	X	A	A	A	
2.	Gigi Chaux	-	X	X	X	X	A	X	X	X	
3.	Max Cisneros	A	A	A	X	A	A	A	A	A	
4.	Cassandra Cokley	A	A	A	A	A	A	A	A	A	
5.	Christopher Cole PC Co-Chair	X	X	X	X	X	X	X	X	X	
6.	David Colbert	X	X	X	X	X	X	X	A	A	
7.	Loreen Cuiman	A	A	A	A	A	A	A	A	A	
8.	Brian Datcher	X	X	X	X	A	X	X	A	A	
9.	Armando Erba	A	A	A	A	A	A	A	A	A	
10.	Ken Flyte	A	A	A	A	A	A	A	A	X	
11.	Lisa Gluz	A	A	A	A	A	A	A	A	A	
12.	Robert James	A	A	A	A	A	A	A	A	A	
13.	Albana Lame	X	X	X	X	X	X	X	X	X	
14.	Ronald Montague	A	A	A	A	A	A	A	A	A	
15.	Joanne Montgomery Co-Chair	X	X	X	X	X	X	X	X	X	
16.	Mitchell Namias Co-Chair	A	X	X	X	X	X	X	X	X	
17.	Daniel Pettit	A	A	A	A	A	A	A	A	A	
18.	Kathy Pitner	X	A	X	X	X	X	X	X	X	
19.	Richard Radocchia	X	X	X	X	X	X	X	X	X	
20.	Roberta Stewart PC Co-Chair	X	X	X	X	X	X	X	X	X	
21.	Charlotte Teel	A	X	X	X	X	X	X	X	A	
	Ryan White Office	X	X	X	X	X	X	X	X	X	
	Planning Council Staff	X	X	X	X	X	X	X	X	X	
	% of Council present:	43%	50%	57%	62%	52%	52%	52%	43%	43%	

Guests: Nick Boshnack, Jamelia Beckford, Tequetta Valeriano