

*Joanne Montgomery & Mitchell Namias, Co-Chairs*

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**Strategic Planning & Assessment Committee Meeting Minutes**

**Meeting Date:** Thursday, March 4, 2021  
**Start Time:** 9:31am  
**End Time:** 11:00 am  
**Location:** Zoom Teleconference  
**Presiding Chair:** Mitchell Namias  
**Recorder:** Sara Seaburg

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**Summary of Committee Votes**

- Approval of Minutes from the February 4, 2021 meeting

**Council Member Assignments**

- Attend Committee/Council meetings as outlined in the Council By Laws

**Staff Member Assignments**

**(1.0) Moment of Silence**

Mitchell called the meeting to order at 9:31 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

**(2.0) Welcome and Introduction**

All participants introduced themselves.

**(3.0) Co-Chair Announcements**

There were none

**(4.0) Approval of February 4, 2021 Meeting Minutes**

Joanne Montgomery made a motion to approve the meeting minutes from February 4, 2021 and David Colbert seconded it.

**For: (10)** Ardila, Chaux, Cole, Colbert, Datcher, Lame, Montgomery, Radocchia, Stewart, Teel

**Against: (0)**

**Abstain: (2)** Namias, Pitner

**(5.0) New Business/Old Business**

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

- **Define One New Study and Present Results**

We discussed the progress on the Non-Virally Suppressed Needs Assessment. At this time, this needs assessment is on hold because we foresee three more surveys being distributed and want to give the case managers a break after doing the covid-19 needs assessment. Staff presented all questions that were received from the 5 regions. Sara will send a Doodle poll to find a good time to meet with a smaller work group to review these questions and determine what the final needs assessment will look like. We will present this at next month's meeting.

- **Determine FY2021 Directives to Ryan White Office**

Jeff had worked with Tom on the rapid reallocation section of the Directives. We will continue to discuss this in April and determine a process for allowing regions to use providers from other regions to help spend down funds.

- **In it to End it, Getting to Zero**

Tabled to the next meeting.

- **By Law and Policy & Procedure manual review and update – review MOU & Social Media Policy**

We reviewed the MOU section that was added to the Policy & Procedure manual. We also discussed the social media policy. Tom requested that he review this to ensure that it aligns with what the City of New Haven has. Sara will e-mail this to him to review.

- **Review FPL (Federal Poverty Level) Eligibility**

The State is raising the FPL to align with CADAP based on HRSA recommendations and the committee needs to review this to attempt to stay in line with these levels. Staff will run a cost analysis to provide the data to support this change.

- **In It to End It, Getting to Zero**

John Saperro gave the following report:

Since meeting with focus groups, he has collected the following information:

- a. 347 individual ideas have been shared
- b. 65 strategies have been identified (community outreach and such)
- c. The strategies have been organized into 25 themes
- d. Most discussed themes revolve around HIV Testing, Education, Access to Care, Innovation and Systems Improvement.

- **Develop and Review the Comprehensive Plan**

Jeff shared that there was an update from HRSA that the comprehensive plan will be due December 2022.

- **Unresolved Parking Lot Items – None**

**(6.0) Announcements**

None

**(7.0) Adjournment**

The meeting adjourned at 11:00am

*Joanne Montgomery & Mitchell Namias, Co-Chairs*

**Strategic Planning and Assessment Committee Attendance Record – 2021**

	<b>Council Member</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>
1.	Inthiany Ardila	X	X	X							
2.	Gigi Chaux	-	X	X							
3.	Max Cisneros	A	A	A							
4.	Cassandra Cokley	A	A	A							
5.	<i>Christopher Cole PC Co-Chair</i>	X	X	X							
6.	David Colbert	X	X	X							
7.	Loreen Cuiman	A	A	A							
8.	Brian Datcher	X	X	X							
9.	Armando Erba	A	A	A							
10.	Ken Flyte	A	A	A							
11.	Lisa Gluz	A	A	A							
12.	Robert James	A	A	A							
13.	Albana Lame	X	X	X							
14.	Ronald Montague	A	A	A							
15.	<b>Joanne Montgomery Co-Chair</b>	X	X	X							
16.	Mitchell Namias	A	X	X							
17.	Daniel Pettit	A	A	A							
18.	Kathy Pitner	X	A	X							
19.	Richard Radocchia	X	X	X							
20.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X							
21.	Charlotte Teel	A	X	X							
	Ryan White Office	X	X	X							
	Planning Council Staff	X	X	X							
	<b>% of Council present:</b>	<b>43%</b>	<b>50%</b>	<b>57%</b>							

Guests: Tequetta Valeriano, Francesca Quettant, Nick Boshnack, Jackson Monarca, Dante Gennaro, Jean Brown