

Joanne Montgomery & Mitchell Namias, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, April 1, 2021
Start Time: 9:30am
End Time: 11:27 am
Location: Zoom Teleconference
Presiding Chair: Joanne Montgomery
Recorder: Sara Seaburg

Summary of Committee Votes

- Approval of Minutes from the March 4, 2021 meeting
- Approval of updated 2021 Directives including the Reallocation Section
- Approval of the Social Media Policy to be included in the Policy & Procedure Manual

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council By Laws

Staff Member Assignments

(1.0) Moment of Silence

Joanne called the meeting to order at 9:30 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none

(4.0) Approval of March 4, 2021 Meeting Minutes

Chris Cole made a motion to approve the meeting minutes from March 4, 2021 and Inthiany Ardila seconded it.

For: (11) Ardila, Chaux, Cole, Colbert, Datcher, Montgomery, Namias, Pitner, Radocchia, Stewart, Teel

Against: (0)

Abstain: (2) Cisneros, Lame

(5.0) New Business/Old Business

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

- **Define One New Study and Present Results**

We reviewed the MCM needs assessment survey and received feedback. The survey was updated and staff will send it out to all region leads and ask that 2 case managers from each region pilot this survey and send their feedback back to staff. Once this feedback is received, this will be presented at next month's meeting.

- **Determine FY2021 Directives to Ryan White Office**

Staff reviewed the directives with attendees and discussed Directive 9.0 on the Reallocation of Funds that was reviewed with the Recipient. The directive is giving the authority to the Recipient to keep the money in the regions but possibly subcontract with a different service provider from another region. A plan must be presented to allow this reallocation of funds before the funds may be moved.

Rich Radocchia made a motion to approve the updated 2021 Directives and Brian Datcher seconded it.

For: (13) Ardila, Chaux, Cisneros, Cole, Colbert, Datcher, Lame, Montgomery, Namias, Pitner, Radocchia, Stewart, Teel

Against: (0)

Abstain: (0)

- **Review of Social Media Policy**

Staff presented the Social Media Policy. There was a great deal of discussion surrounding this policy.

Albana Lame made a motion to approve the Social Media Policy and Brian Datcher seconded it.

For: (10) Ardila, Chaux, Cole, Colbert, Lame, Namias, Pitner, Radocchia, Stewart, Teel

Against: (1) Cisneros

Abstain: (2) Datcher, Montgomery

- **Review FPL (Federal Poverty Level) Eligibility**

The State is raising the FPL to align with CADAP based on HRSA recommendations and the committee needs to review this to attempt to stay in line with these levels. Staff presented a service utilization report by region and compared 2019/2020 data. Attendees discussed the data provided and it was decided that we'll continue to discuss this next month after the DPH has their meeting concerning this.

- **In It to End It, Getting to Zero**

John Sapero gave the following report:

1. Community and Stakeholder engagement results are now posted to the website by region.
2. He is continuing to engage with consumers.
3. He is working with the Hartford Planning council to participate in more groups of consumer engagement.

- **Develop and Review the Comprehensive Plan**

This item was tabled due to changes in the due date.

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- **Unresolved Parking Lot Items – None**

(6.0) Announcements
None

(7.0) Adjournment
The meeting adjourned at 11:27am

Strategic Planning and Assessment Committee Attendance Record – 2021

	Council Member	Jan	Feb	Mar	Apr	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	X	X	X	X						
2.	Gigi Chaux	-	X	X	X						
3.	Max Cisneros	A	A	A	X						
4.	Cassandra Cokley	A	A	A	A						
5.	<i>Christopher Cole PC Co-Chair</i>	X	X	X	X						
6.	David Colbert	X	X	X	X						
7.	Loreen Cuiman	A	A	A	A						
8.	Brian Datcher	X	X	X	X						
9.	Armando Erba	A	A	A	A						
10.	Ken Flyte	A	A	A	A						
11.	Lisa Gluz	A	A	A	A						
12.	Robert James	A	A	A	A						
13.	Albana Lame	X	X	X	X						
14.	Ronald Montague	A	A	A	A						
15.	Joanne Montgomery Co-Chair	X	X	X	X						
16.	Mitchell Namias	A	X	X	X						
17.	Daniel Pettit	A	A	A	A						
18.	Kathy Pitner	X	A	X	X						
19.	Richard Radocchia	X	X	X	X						
20.	<i>Roberta Stewart PC Co-Chair</i>	X	X	X	X						
21.	Charlotte Teel	A	X	X	X						
	Ryan White Office	X	X	X	X						
	Planning Council Staff	X	X	X	X						
	% of Council present:	43%	50%	57%	62%						

Guests: Tequetta Valeriano, Nancy Kingwood, Jackson Monarca, Dante Gennaro