

*Joanne Montgomery & Mitchell Namias, Co-Chairs*

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**Strategic Planning & Assessment Committee Meeting Minutes**

**Meeting Date:** Thursday, November 4, 2021  
**Start Time:** 9:35am  
**End Time:** 10:52am  
**Location:** Zoom Teleconference  
**Presiding Chair:** Joanne Montgomery  
**Recorder:** Sara Seaburg

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**Summary of Committee Votes**

- Approval of Minutes from the October 7, 2021, meeting
- Approval of the FY2022 Directives

**Council Member Assignments**

- Attend Committee/Council meetings as outlined in the Council Bylaws.

**Staff Member Assignments**

**(1.0) Moment of Silence**

Joanne called the meeting to order at 9:35 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

**(2.0) Welcome and Introduction**

All participants introduced themselves.

**(3.0) Co-Chair Announcements**

There were none.

**(4.0) Approval of October 7, 2021, Meeting Minutes**

Roberta Stewart made a motion to approve the meeting minutes from October 7, 2021, and Gigi Chau seconded it.

**For: (8)** Ardila, Chau, Lame, Namias, Pitner, Radocchia, Stewart, Teel

**Abstain: (0)**

**Against: (1)** Montgomery

**(5.0) New Business/Old Business**

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**  
The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.
- **Review framework for PSRA & Identify Datasets/needs for PSRA and coordinate with other committees to facilitate the exchange of information**  
There was nothing to report at this time.

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- **In It to End It, Getting to Zero Update**

John Sapero shared an update that the next session of the People+Purpose+Power in November will be on the status neutral service delivery model. They will discuss how to implement that model in terms of processes, resources, etc. This will take place November 18, 2021 from 9-11am. Friday the 19<sup>th</sup> will be the next Faith-Based Leadership meeting. Robust conversations took place around potential funding, realistic expectations and peer to peer navigation.

- **Determine FY2022 Directives to Ryan White Office**

Staff presented the FY2022 Directives for the Ryan White Office and the committee reviewed them with track changes. Some more updates were made by the committee. Roberta Stewart made a motion to approve the FY2022 directives with updates and Mitchell Namias seconded it.

**For: (8)** Ardila, Chaux, Lame, Namias, Pitner, Radocchia, Stewart, Teel

**Abstain: (0)**

**Against: (1)** Montgomery

- **Define One New Study and Present Results – PSRA Discussion**

Staff presented Notice of Funding Opportunity Guidance based on what HRSA is requiring from TGA's and EMA's. Items that were included in this presentation consisted of Subpopulations of Focus, Needs of the Subpopulations, Late Diagnosed, Unmet Need, Not Virally Suppressed, and Planning Responsibilities.

The committee will review this again in January.

- **Develop and Review the Comprehensive Plan**

An update was given on the collaboration between Planning Council members and DPH along with the Hartford TGA.

- **Parking Lot Items**

Description	Details	Status
Discuss PSRA process including other funding sources, etc.	The Committee discussed putting policies and procedures in place for the Priority Settings and Resource Allocation process. The HRSA Guidance that was just released will be used to guide the work that drives the data for the Notice of Funding Opportunity. Planning Council Support will bring to the next meeting the data on the landscape of our target populations.	In Process

**(6.0) Announcements**

None

**(7.0) Adjournment**

The meeting adjourned at 10:52 am

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**Strategic Planning and Assessment Committee Attendance Record – 2021**

	<b>Council Member</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>
1.	Inthiany Ardila	X	X	X	X	X	X	A	A	A	X
2.	Gigi Chaux	-	X	X	X	X	A	X	X	X	X
3.	Max Cisneros	A	A	A	X	A	A	A	A	A	A
4.	Cassandra Cokley	A	A	A	A	A	A	A	A	A	A
5.	<b>Christopher Cole PC Co-Chair</b>	X	X	X	X	X	X	X	X	X	A
6.	David Colbert	X	X	X	X	X	X	X	A	A	X
7.	Brian Datcher	X	X	X	X	A	X	X	A	A	A
8.	Armando Erba	A	A	A	A	A	A	A	A	A	A
9.	Ken Flyte	A	A	A	A	A	A	A	A	A	A
10.	Lisa Gluz	A	A	A	A	A	A	A	A	A	A
11.	Robert James	A	A	A	A	A	A	A	A	A	A
12.	Albana Lame	X	X	X	X	X	X	X	X	A	A
13.	Ronald Montague	A	A	A	A	A	A	A	A	X	X
14.	<b>Joanne Montgomery Co-Chair</b>	X	X	X	X	X	X	X	X	A	A
15.	<b>Mitchell Namias Co-Chair</b>	A	X	X	X	X	X	X	X	X	X
16.	Daniel Pettit	A	A	A	A	A	A	A	A	X	X
17.	Kathy Pitner	X	A	X	X	X	X	X	X	A	A
18.	Richard Radocchia	X	X	X	X	X	X	X	X	X	X
19.	Anthony Santella	-	-	-	-	-	-	-	-	-	A
20.	<b>Roberta Stewart PC Co-Chair</b>	X	X	X	X	X	X	X	X	X	X
21.	Charlotte Teel	A	X	X	X	X	X	X	X	X	X
	Ryan White Office	X	X	X	X	X	X	X	X	X	X
	Planning Council Staff	X	X	X	X	X	X	X	X	X	X
	% of Council present:	43%	50%	57%	62%	52%	52%	52%	43%	43%	43%

Guests: Nick Boshnack, Jamelia Beckford, Tequetta Valeriano, Jean Brown