

Joanne Montgomery & Mitchell Namias, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, September 2, 2021
Start Time: 9:32am
End Time: 10:58 am
Location: Zoom Teleconference
Presiding Chair: Mitchell Namias
Recorder: Sara Seaburg

Summary of Committee Votes

- Approval of Minutes from the June 3, 2021 meeting

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws.

Staff Member Assignments

(1.0) Moment of Silence

Mitchell called the meeting to order at 9:32 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none.

(4.0) Approval of June 3, 2021 Meeting Minutes

Chris Cole made a motion to approve the meeting minutes from June 3, 2021 and Rich Radocchia seconded it.

For: (9) Cole, Colbert, Datcher, Lame, Montgomery, Pitner, Radocchia, Stewart, Teel

Against: (0)

Abstain: (2) Chaux, Namias

(5.0) New Business/Old Business

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

- **Review framework for PSRA & Identify Datasets/needs for PSRA and coordinate with other committees to facilitate the exchange of information**

Attendees discussed feedback from the Priority Setting and Resource Allocation meetings and several topics were heard

1. Use datasets that compare apples to apples
2. Redo the case manager survey focusing more on the service needs & delivery of those services to clients.
3. Use more data from the needs assessment results.

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4. Focus on special populations.
5. Hold the meetings on 2 separate days, Priority Setting on one day and then the Resource Allocation process on another.
6. Review other funding sources by service category.

- **In It to End It, Getting to Zero**

John Saperro discussed the upcoming free training series, P3: People, Purpose and Power and also shared the Final Plan: Goals and Strategies that align with the goals of the HIV National Strategic Plan.

- **Develop and Review the Comprehensive Plan**

John Saperro presented the current guidance for the comprehensive Plan for years 2022 – 2026. This included the following:

1. Local goals and objectives
2. Areas of focus
3. HIV National Strategic Plan (HNSP)
4. Status neutral service model
5. Options for collaboration

- **Unresolved Parking Lot Items**

Description	Details	Status
Discuss PSRA process including other funding sources, etc.		NEW

(6.0) Announcements

None

(7.0) Adjournment

The meeting adjourned at 10:58am

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Strategic Planning and Assessment Committee Attendance Record – 2021

	Council Member	Jan	Feb	Mar	Apr	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	X	X	X	X	X	X	A			
2.	Gigi Chaux	-	X	X	X	X	A	X			
3.	Max Cisneros	A	A	A	X	A	A	A			
4.	Cassandra Cokley	A	A	A	A	A	A	A			
5.	Christopher Cole PC Co-Chair	X	X	X	X	X	X	X			
6.	David Colbert	X	X	X	X	X	X	X			
7.	Loreen Cuiman	A	A	A	A	A	A	A			
8.	Brian Datcher	X	X	X	X	A	X	X			
9.	Armando Erba	A	A	A	A	A	A	A			
10.	Ken Flyte	A	A	A	A	A	A	A			
11.	Lisa Gluz	A	A	A	A	A	A	A			
12.	Robert James	A	A	A	A	A	A	A			
13.	Albana Lame	X	X	X	X	X	X	X			
14.	Ronald Montague	A	A	A	A	A	A	A			
15.	Joanne Montgomery Co-Chair	X	X	X	X	X	X	X			
16.	Mitchell Namias Co-Chair	A	X	X	X	X	X	X			
17.	Daniel Pettit	A	A	A	A	A	A	A			
18.	Kathy Pitner	X	A	X	X	X	X	X			
19.	Richard Radocchia	X	X	X	X	X	X	X			
20.	Roberta Stewart PC Co-Chair	X	X	X	X	X	X	X			
21.	Charlotte Teel	A	X	X	X	X	X	X			
	Ryan White Office	X	X	X	X	X	X	X			
	Planning Council Staff	X	X	X	X	X	X	X			
	% of Council present:	43%	50%	57%	62%	52%	52%	52%			

Guests: Nick Boshnack, Jamelia Beckford, Tequetta Valeriano, Erica Jackson, Jean Brown