

Joanne Montgomery & Mitchell Namias, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, May 6, 2021
Start Time: 9:32am
End Time: 11:15 am
Location: Zoom Teleconference
Presiding Chair: Mitchell Namias
Recorder: Sara Seaburg

Summary of Committee Votes

- Approval of Minutes from the April 1, 2021 meeting
- Medical Case Manager Needs Assessment survey

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws.

Staff Member Assignments

(1.0) Moment of Silence

Mitchell called the meeting to order at 9:32 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none.

(4.0) Approval of April 1, 2021 Meeting Minutes

Rich Radocchia made a motion to approve the meeting minutes from April 1, 2021 and Chris Cole seconded it.

For: (9) Ardila, Chaux, Cole, Colbert, Lane, Montgomery, Pitner, Radocchia, Teel

Against: (0)

Abstain: (1) Namias

(5.0) New Business/Old Business

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**
The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.
- **Define One New Study and Present Results**
We reviewed the MCM needs assessment survey and attendees requested updates. With those updates made, Joanne Montgomery made a motion to approve the Medical Case Management Needs Assessment Survey and David Colbert seconded it.

For: (10) Ardila, Chaux, Cole, Colbert, Lane, Montgomery, Namias, Pitner, Radocchia, Teel

Against: (0)

Abstain: (0)

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This needs assessment will run from June 1, 2021 – July 1, 2021 along with the Medical Case Management/Client Health Insurance survey.

- **Review FPL (Federal Poverty Level) Eligibility**

The committee began this discussion last month and reviewed more detailed information. Jeff Daniel reported on a meeting he had with the Legislative Liaison in the Mayor's Office (Kevin Alvarez) on May 5, 2021. He shared the presentation that he presented to Kevin. The Mayor's Office wanted to understand the difference in FPL compared to other funding sources. After a lengthy discussion with the Recipient, Tom Butcher, the committee decided that at this time, there will be no change to our FPL eligibility for Part A.

- **Update Service Category Definitions**

Staff with Joanne Montgomery shared and reviewed the current Service Category Definitions. Updates were made and we will review this next month when all changes have been made. Staff will present a final document with track changes to review.

- **Identify Datasets/needs for PSRA and coordinate with other committees to facilitate the exchange of information**

Jeff Daniel shared datasets to review for the FY2022 Priority Settings and Resource Allocations (PSRA) process. These included the following:

- 2019 Aged Needs Assessment
- 2019 Priority Populations Needs Assessment
- 2020 Service Utilization
- 2020 Newly Diagnosed Needs Assessment
- 2020 In-care Needs Assessment
- 2021 Non-Virally Suppressed Needs Assessment
- 2021 Medical Case Management Survey
- 2021 In it to End It Data

A request from the Recipient's Office was made to consider a dataset from the information received from the 'In It to End It, Getting to Zero' campaign. We will discuss this further at next month's meeting.

- **In It to End It, Getting to Zero**

Tom Butcher, the Recipient shared that we will be finalizing and submitting the No-Cost Extension which is due next week.

- **Develop and Review the Comprehensive Plan**

Guidance should be coming out next month that will direct in this plan.

- **Unresolved Parking Lot Items – None**

(6.0) Announcements

None

(7.0) Adjournment

The meeting adjourned at 11:15am

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Strategic Planning and Assessment Committee Attendance Record – 2021

	Council Member	Jan	Feb	Mar	Apr	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	X	X	X	X	X					
2.	Gigi Chaux	-	X	X	X	X					
3.	Max Cisneros	A	A	A	X	A					
4.	Cassandra Cokley	A	A	A	A	A					
5.	Christopher Cole PC Co-Chair	X	X	X	X	X					
6.	David Colbert	X	X	X	X	X					
7.	Loreen Cuiman	A	A	A	A	A					
8.	Brian Datcher	X	X	X	X	A					
9.	Armando Erba	A	A	A	A	A					
10.	Ken Flyte	A	A	A	A	A					
11.	Lisa Gluz	A	A	A	A	A					
12.	Robert James	A	A	A	A	A					
13.	Albana Lame	X	X	X	X	X					
14.	Ronald Montague	A	A	A	A	A					
15.	Joanne Montgomery Co-Chair	X	X	X	X	X					
16.	Mitchell Namias Co-Chair	A	X	X	X	X					
17.	Daniel Pettit	A	A	A	A	A					
18.	Kathy Pitner	X	A	X	X	X					
19.	Richard Radocchia	X	X	X	X	X					
20.	Roberta Stewart PC Co-Chair	X	X	X	X	X					
21.	Charlotte Teel	A	X	X	X	X					
	Ryan White Office	X	X	X	X	X					
	Planning Council Staff	X	X	X	X	X					
	% of Council present:	43%	50%	57%	62%	52%					

Guests: Nick Boshnack, Nitza Agosto, Jamelia Beckford, Jen Sanchez, Tequetta Valeriano, Jean Brown