

Joanne Montgomery & Mitchell Namias, Co-Chairs

Strategic Planning & Assessment Committee Meeting Minutes

Meeting Date: Thursday, June 3, 2021
Start Time: 9:33am
End Time: 10:44 am
Location: Zoom Teleconference
Presiding Chair: Joanne Montgomery
Recorder: Sara Seaburg

Summary of Committee Votes

- Approval of Minutes from the May 6, 2021 meeting
- Approval of Service Category Definitions
- Approval of Datasets for the FY2022 Priority Setting and Resource Allocation process

Council Member Assignments

- Attend Committee/Council meetings as outlined in the Council Bylaws.

Staff Member Assignments

(1.0) Moment of Silence

Mitchell called the meeting to order at 9:32 am. A moment of silence was observed in recognition of all who have been affected by HIV/AIDS.

(2.0) Welcome and Introduction

All participants introduced themselves.

(3.0) Co-Chair Announcements

There were none.

(4.0) Approval of May 6, 2021 Meeting Minutes

Chris Cole made a motion to approve the meeting minutes from May 6, 2021 and David Colbert seconded it.

For: (9) Ardila, Cole, Colbert, Lame, Namias, Pitner, Radocchia, Stewart, Teel

Against: (0)

Abstain: (2) Datcher, Montgomery

(5.0) New Business/Old Business

- **Review the Strategic Planning and Assessment Planning Council Activity Timeline**

The Committee reviewed the Planning Council Activity Timeline and determined that everything was on track.

- **Update Service Category Definitions**

We discussed and reviewed all updates made to the Service Category Definitions at last month's meeting.

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Rich Radocchia made a motion to approve the updated Service Category Definitions and Mitchell Namias seconded it.

For: (10) Ardila, Cole, Colbert, Lame, Montgomery, Namias, Pitner, Radocchia, Stewart, Teel
Against: (0)
Abstain: (1) Datcher

- **Identify Datasets/needs for PSRA and coordinate with other committees to facilitate the exchange of information**

Jeff Daniel shared datasets to review for the FY2022 Priority Setting and Resource Allocation (PSRA) process. These included the following:

- 2019 Aged Needs Assessment
- 2019 Priority Populations Needs Assessment
- 2020 Service Utilization
- 2020 Newly Diagnosed Needs Assessment
- 2020 In-care Needs Assessment
- 2021 Non-Virally Suppressed Needs Assessment
- 2021 Medical Case Management Survey
- 2021 In it to End It Data

Brian Datcher made a motion to approve the datasets above for use during the FY2022 Priority Setting and Resource Allocation Process and Rich Radocchia seconded it.

For: (11) Ardila, Cole, Colbert, Datcher, Lame, Montgomery, Namias, Pitner, Radocchia, Stewart, Teel
Against: (0)
Abstain: (0)

- **Review framework for PSRA**

Joanne shared that the Data Session meeting for Priority Setting and Resource Allocation and the Priority Setting and Resource Allocation meetings will be held virtually. Staff will send out a calendar invitation to everyone to ensure it's on their schedule.

- **In It to End It, Getting to Zero**

Tom Butcher, the Recipient shared information about the Faith Leadership Coalition.

- **MCM Health Insurance Coverage Survey**

The survey has been developed and is ready to go. This will be sent out to all regions on June 7th and should be completed by July 1st.

- **Develop and Review the Comprehensive Plan**

Guidance should be coming out next month that will direct in this plan.

- **Unresolved Parking Lot Items – None**

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(6.0) Announcements

None

(7.0) Adjournment

The meeting adjourned at 10:44am

Strategic Planning and Assessment Committee Attendance Record – 2021

	Council Member	Jan	Feb	Mar	Apr	May	June	Aug	Sept	Oct	Nov
1.	Inthiany Ardila	X	X	X	X	X	X				
2.	Gigi Chau	-	X	X	X	X	A				
3.	Max Cisneros	A	A	A	X	A	A				
4.	Cassandra Cokley	A	A	A	A	A	A				
5.	Christopher Cole PC Co-Chair	X	X	X	X	X	X				
6.	David Colbert	X	X	X	X	X	X				
7.	Loreen Cuiman	A	A	A	A	A	A				
8.	Brian Datcher	X	X	X	X	A	X				
9.	Armando Erba	A	A	A	A	A	A				
10.	Ken Flyte	A	A	A	A	A	A				
11.	Lisa Gluz	A	A	A	A	A	A				
12.	Robert James	A	A	A	A	A	A				
13.	Albana Lame	X	X	X	X	X	X				
14.	Ronald Montague	A	A	A	A	A	A				
15.	Joanne Montgomery Co-Chair	X	X	X	X	X	X				
16.	Mitchell Namias Co-Chair	A	X	X	X	X	X				
17.	Daniel Pettit	A	A	A	A	A	A				
18.	Kathy Pitner	X	A	X	X	X	X				
19.	Richard Radocchia	X	X	X	X	X	X				
20.	Roberta Stewart PC Co-Chair	X	X	X	X	X	X				
21.	Charlotte Teel	A	X	X	X	X	X				
	Ryan White Office	X	X	X	X	X	X				
	Planning Council Staff	X	X	X	X	X	X				
	% of Council present:	43%	50%	57%	62%	52%	52%				

Guests: Nick Boshnack, Jamelia Beckford, Tequetta Valeriano